February 17, 2015

Dear Chair Justin Lardinois,

Under my duties as the Merrill representative of the Student Union Assembly and Article III Section A of the SUA Constitution, I present my January, 2014 monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism, with areas of improvement in hopes of providing a detailed account in this month’s report.

January update on events of the college/organization:

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Held Weekly Office Hours at Casa Latina</td>
<td>1/1-31/2014</td>
<td>In Progress</td>
</tr>
<tr>
<td>Funded: RA Superbowl, Kinetic Poetics, ISO Spring Fling</td>
<td>1/1-31/2014</td>
<td>Completed</td>
</tr>
<tr>
<td>Crown/Merrill Semi-Formal</td>
<td>2/26/2014</td>
<td>Upcoming</td>
</tr>
</tbody>
</table>

January review areas of improvements:

- I have noticed that a lot of points that are not completely related to the current topic are brought up briefly during SUA discussions, but due to time constraints, we often do not get the chance to hash out these side-discussions. To deal with this type of event, I propose that the SUA have someone keep track of points brought up that are not related to items on the agenda and put them in a “parking-lot” list that can be emailed to the assembly with the minutes so that members of the assembly can remember to continue these discussions on their own time. I hope that makes sense. If not, I would be happy to talk to you about it in person.5

In conclusion, I provide this summary as my detailed report for Fall Quarter 2013. If you have any questions, feel free to contact me.

Respectfully,

Alexandra Kasper
Merrill College SUA Representative

Cc: Merrill College
    Student Union Assembly
    Undergraduate Student Association