

December 12, 2013

Dear Chair Shaz Umer,

Under my duties as the **Oakes** representative of the Student Union Assembly and Article III Section A of the SUA Constitution, I present my 2013 fall quarter report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism, with areas of improvement in hopes of providing a detailed account in this month's report.

Quarterly update on events of the college/organization:

Create a plan to outreach to Oakes students	11/25	In Progress
Create weekly office hours at college café Mon 12-1	12/2	Complete

(Section 4) Fall Quarter review areas of improvements:

- We didn't have any preparation of Robert Rules of Order, the other representatives for Oakes had difficulty being able to participate in the SUA
- Would like to see the SUA move away from superficial action.
- I would like to see the SUA website updated with each representative's office hours and monthly reports. Would also like to see the minutes of the Senates on the websites.
- I would like to see the SUA space be more open. I had students approach me saying they will not come to SUA because they feel they will be unwelcomed and ignored.
- I would like to see better organization in the space.

In conclusion, I provide this summary as my detailed report for Fall Quarter 2013. If you have any questions, feel free to contact me.

Respectfully,

Victoria York
Oakes College Elected SUA Representative

Cc: **Oakes College**
Student Union Assembly
Undergraduate Student Association