Students of UC Santa Cruz,
August 3, 2016

Under my duties as Vice President of External Affairs of the Student Union Assembly and Article III Section A Subsection 2(j) of the SUA Constitution, I present to you a sum of my June and July 2016 monthly report and evaluation to the Assembly.

Completed and Ongoing Projects:

- The application for the USSA Congress Conference was launched ...........June 15
  - An online application was made available to all continuing and incoming undergraduate students.
  - The application was available until July 1, 2016 at 11:59pm.
  - We received over 115 applications total, and my office’s budget only allowed me to select 2 students out of the 115.
  - I asked Officers Tias Webster and Hector Navarro to help with the selection process.

- Call with the Dean of Students, Lucy Rojas.................................June 21
  - Call duration approximately one hour.
  - USSA Congress, future board meetings, and total expenses were discussed.

- Check-in with the SUA President, Ray Inoue.................................June 22
  - Call duration approximately one hour.
  - We discussed “Vote 2016”, the USSA Congress Conference, officer trainings, and the proposed tuition increase.

- USSA Congress Registration.....................................................June 27
  - Registered 4 students total.
  - Delegates had not yet been chosen, but registrations needed to be completed by June 31st.

- Selecting student representatives for the upcoming Regents meeting........June 30
  - UCSA asked us to read over committee and Student Advocates to the Regents (StARS) applications.
  - I reviewed the applications over night while on the Greyhound and appointed the students thought to be qualified for the tasks expected.

- Beginning of term as the External Vice President..............................July 1
- Arrived at Santa Cruz at 6am with Officer Tamra Owens.
- Joined a conference call with the rest of the External Vice Presidents across the UC system. We had to discuss the committee and StAR applications along with the students we each appointed. My call would not go through, so I emailed a list of the students I had selected to UCSA instead – call was scheduled for 1pm.
- Attended the SUA Office Access Orientation from 2-4pm.
- I reviewed over 100 of the USSA applications for approximately 3-4 hours and took notes potential delegates
- Closed the USSA application at 11:59pm.

**USSA Delegation Selection.................................................................July 2**
- Officers Tias Webster and Hector Navarro joined me at Verve to go over all the USSA applications once more.
- They each gave me their top 10 students and I offered my opinions on each student that was discussed.
- We came to an agreement on the most qualified or fit delegates and created a shortlist.
- I personally called the students that were selected, and congratulated them on their acceptance and hard work. I also gave them further instruction and asked them to confirm their attendance by July 4th.

**Meetings, USSA preparations, and UCSA Congress Conference............July 5**
- I began the process for a cash advance to pay for my delegates’ flights and lodging. I met with the Executive Assistant to Interim Dean of Students, Blanca Cassidy, where she helped me set up flights to Congress in Massachusetts.
- I launched the UCSA Congress Conference application. It was made available to all continuing and incoming undergraduate students. The application was available until July 20 at 11:59pm.
- I then conducted a skype meeting with the USSA delegates to discuss the purpose of the UCSA conference, subsequent steps, and answered any questions they may have had.

**UCSA Budgeting and Planning............................................................July 6**
- I looked over the budget and checked registration, hotel, and transportation prices. I then estimated the cost of taking about 12 students to UCSA’s Congress conference in Pomona – spent about an hour.

**Meetings.........................................................................................July 11**
- All the officers came to meet with the Dean of Students for our check-in meeting from 12-2pm.
- I then checked in with Aja Campbell, USSA’s West Coast National Field Associate, to discuss the USSA Congress conference. She informed me
that the conference in Massachusetts had been cancelled and would instead take place online.

- I reallocated $1,000 from the money that was reserved for USSA’s Congress conference towards UCSA’s Congress Conference and $3,000 towards drafting a plan for “Vote 2016” instead.
- I informed Lucy Rojas about the change immediately after.

- UCSA Congress Conference Preparations……………………………………..July 15
  - With the $1,000 that I reallocated from the USSA Congress budget, I was able to register a total of 16 students for the UCSA Congress Conference in Pomona.
  - The remaining money is going toward UC We Vote, and I drafted a plan that goes as follow:
    - Early move-in for students living on campus during the year 2016-17.
    - Training for 2 days prior to University-wide move-in day.
    - Train RA’s to register students to vote.
    - Set up a schedule to run dorm-storming events with the trained volunteers.

- USSA Update and Follow-up…………………………………………..July 18
  - Call duration approximately 1 hour.
  - The call was with Vice President of USSA, Breana Ross, and we discussed:
    - The online version of USSA’s National Student Congress
    - Voting for the USSA board members 2016-17
    - My approach for getting students to vote in the national election and how USSA can offer assistance
    - The upcoming board meeting in September
  - The Assistant Dean of Students, Mario Gonzales, and I had our scheduled check-in.

- UCSA Monthly Board Meeting…………………………………………..July 19-21
  - I attended our first UCSA Board meeting with the EVP’s of the other UC campuses. This was our first board meeting as the newly elected officials.
  - Location: San Francisco, CA
  - On July 19, the UCSA board, which consists of all the EVP’s throughout the UC campuses, met and discussed the UCSA bylaws amongst other introductory items on the agenda.
  - In the mornings of July 19th and 20th, the UCSA board attended the regent’s meetings at UCSF, and later held our board meetings in the evenings of July 19th and 20th.
 For my personal minutes regarding the UCSA board meetings please refer to: https://goo.gl/3KNghN
 I also closed the UCSA Student Organizing Summit application on July 20th at 11:59pm.

 Accepting UCSA’s Student Organizing Summit Delegation…………………July 22
 I returned to Santa Cruz from San Francisco on July 22 at 1:20pm.
  ▪ I then reviewed the UCSA applications one last time and confirmed those qualified for the conference. VP of Academic Affairs, Tias Webster, and VP of Internal Affairs, Grace Shefcik, reviewed applications while I was in San Francisco and selected most of the qualifying students.
  ▪ I personally called the qualifying students and asked them to confirm their acceptance by July 24th.
  ▪ After calling the students, I attended Orientation’s Slug Night at 6pm and tabled on behalf of SUA for approximately 2 hours.

 UCSC Orientation………………………………………………………………July 23-28
 I tabled on behalf of SUA at orientation and Slug Nights from July 23 to 28. I did, however, take a day off for self care during that time.

 More specifically………………………………………………………………July 26
 I attended an SUA Officer training with the Dean of Students from 12-2pm.
  ▪ We discussed the hiring process, so that we can all hire our interns as soon as possible.
  ▪ Lucy Rojas, Tias Webster, and I met separately to discuss UCSA Congress expenses and next steps towards getting started with my voter registration plans.
    ▪ Meeting duration approximately 45min – 1hour.
  ▪ Slug Night – Approximately 2hours.
 Focusing on Mental Health through UCSA’s #HowAreYou campaign…. July 29
 VP of Student Life, Tamra Owens, and I met with the CAPS Director, Gary Dunn.
  ▪ During the meeting, I touched on a few items that were important to the VP of Internal Affairs, Grace Shefcik.
  ▪ I questioned the current CAPS services and suggested solutions to trending issue.
  ▪ Gary Dunn sent Tamra and I a copy of the survey that is sent out to students receiving CAPS services, and asked for our feedback. I have yet to get back to him.
  ▪ One thing that stood out to me from this meeting is the lack of space for certain programs and a lack of awareness. I am, however,
happy to say that we have dedicated staff working on making mental health services more accessible to students here at UCSC. I look forward to working with Gary Dunn and CAPS to make sure students are aware of resources, while improving the resources’ accessibility as a whole.

- For more information regarding this meeting, please refer to VP of Student Life, Tamra Owen’s Monthly Report, July.

**Evaluation of the Assembly**

- I believe all the officers need to be physically present in the office to get things done.
- I appreciate and admire the hard work of the officers that put time in and out of the office to make sure students have the resources they need.
- To my fellow colleagues: I recognize that we each hold different duties and focus on different projects, but we should always remember that at the end of the day, our mere purpose is to improve the lives of students. This requires us to help each other out when necessary, not to intervene in each other’s work.
- I look forward to a busy year with the rest of the officers!