



Student Union Assembly

Monthly Report

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Dear Assembly,

Under Article III Section A of the Student Union Assembly Constitution, I am required to present a monthly evaluation to the assembly. This monthly evaluation of July, 2018 will report the initiatives I am taking on as SUA Vice President of Academic Affairs and constructive criticism in areas of improvement within the SUA. In the following are the projects, meetings, tasks, constructive criticisms and improvements of this month.

Completed Tasks

This month, my main focus was on acclimating to the office and position, and orienting myself with tasks that I wished to complete throughout the year. In doing so, I broke down the three main focuses of the year, being textbook affordability, locating a DRC testing center, and institutionalizing Scantrons. My main focus for the coming months will be the institutionalization of the Scantron initiative that began last year, as all details must be ironed out for the coming academic year. Therefore, I am in the beginning stages of continuing contact with department heads and managers concerning a location to store the testing materials, as well as an estimate of how many each department will require.

July 1: First Officer Meeting!

July 2: Intern workings

July 3: Contacted all division heads to receive number estimates of how many Blue Books, Green Books, and Scantrons each major and division will require

July 6: Input numbers into spreadsheet, contacted Roaring Springs (Blue Book company) concerning ordering larger quantities of materials

July 7: Created timeline on tasks needed to be completed on the DRC accommodated testing space; research on requirements to establish space on campus

July 8: Officer Meeting 2

July 9: Went over task list for textbook affordability; further research on other campuses workings towards textbook affordability for students

July 12: Went over textbook affordability task list (pt. 2); further research

July 13: Speech written

July 15: Officer Meeting

July 17: Inputting numbers into sheet on numbers required for testing materials

July 18: Inputting numbers into sheet on numbers required for testing materials; estimating costs for testing materials based on numbers provided

July 23: Further research on DRC accommodated testing space

July 24: Further research on DRC accommodated testing space

July 26: Research/Reviewing the Strategic Academic Plan/ BSOE work for CEP

Ongoing Projects

- Institutionalization of the Scantron Initiative
- Begin contact for textbook affordability

Criticisms and Improvements

This month, I feel as if I should have done more to develop contacts with administration. I will therefore work on that in the coming month of August.

This concludes my report. If you have any questions or concerns, please feel free to contact me at suavpa@ucsc.edu and I'd be happy to have a discussion with you. My office hours will be updated in the Fall by appointment.

Thank you,
Lauren Woo
Vice President of Academic Affairs