



Student Union Assembly

Monthly Report

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Dear Assembly,

Under Article III Section A of the Student Union Assembly Constitution, I am required to present a monthly evaluation to the assembly. This monthly evaluation of **December, 2018** will report the initiatives I am taking on as SUA Vice President of Academic Affairs and constructive criticism in areas of improvement within the SUA. In the following are the projects, meetings, tasks, constructive criticisms and improvements of this month.

Completed Tasks

This month, my main focus was on tying up Fall Scantron distributions, as various last minute requests came in for finals week, as well as on Food for Finals, an event facilitated by the office each quarter to help address food insecurity and de-stressing, and on working on projects to create a more cohesive team with my staff and affiliated students.

December 1: November Report-back

- Scantron distribution

December 3: Bao Nhia:Lauren 1:1 meeting

December 4: VPAA Office Hours

- SUA General Assembly Meeting

December 5: Committee on Educational Policy

- VPAA Office Hours
- Student Academic Senate

December 6: Food for Finals Event

- VPAA Office Hours
- Cowell Senate

December 7: Scantron Distributions

- Food for Finals Event
- Ayo: Lauren 1:1 meeting
- SUA Officers event

December 11: Officer Meeting

December 19: Student Academic Senate Chair; 1:1 on-call meeting

December 26: Time-sheet approvals

December 28: SAS Chair leadership/team building training

Ongoing Projects

- Scantron Initiative- Institutionalizing funding/securing funding for remainder of the year
- Events for higher levels of student outreach
- Textbook affordability

Criticisms and Improvements

As a result of unforeseen events, work on affordable textbooks were postponed. Therefore, time management must be ensured to complete all desired tasks by the closing of the 2018-2019 academic year. Furthermore, creating a strong plan to ensure work moves beyond the Scantron Initiative would help move the office forward.

This concludes my report. If you have any questions or concerns, please feel free to contact me at suavpa@ucsc.edu and I'd be happy to have a discussion with you. My office hours will be updated in the Fall by appointment.

Thank you,
Lauren Woo
Vice President of Academic Affairs