



# Student Union Assembly

## Monthly Report

---

SUA Mailstop: SOAR, 1156 High Street, Santa Cruz CA 95064 • P: 831.459.4838  
suavpsl@ucsc.edu • sua.ucsc.edu

Hey Y'all!

Under My duties as Vice President of Student Life of the Student Union Assembly and Article III Slug to Slug Meeting Section A Subsection 6(1) of the SUA Constitution, I present my December 2017 monthly report and evaluation to the Assembly. I will outline all my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in the month's report.

### **COMPLETED TASKS**

#### **Lunch w/ Sarah Latham**

Every year the SUA Officers meet with Sarah Latham, the Vice Chancellor of Business and Administrative Services, to touch base on the officer's plans for the year and to look for ways to collaborate. Meeting was informal and no specific action items were created.

#### **Pantry Operations**

- Bi-Weekly Pickups from Family Student Housing pantry continues
- Senate Bill 85: Hunger Free Campus funds were finally distributed to UCSC. UCSC received \$250,000 from the bill and \$10,000 is set to be distributed to the SUA Food Pantry
- Applications for Winter 2018 Shift was created and sent out
- Applications for the Pantry Manager position was created and sent out to all current shift leads
- 34 volunteered applied to be a Winter Shift Lead, 5 of them were selected to be a Shift Lead in Winter of 2018
- 3 of the 10 Fall Shift Leads applied for the Pantry Manager position
- Reported participation numbers to 2<sup>nd</sup> Harvest Food Bank

#### **Weekly Staff Meeting w/ Campus-Wide Programming Coordinator (CPC)**

- Check in on how the first quarter of interning has been and ways to improve
- Brainstormed ideas for next quarter i.e: starting a philanthropy committee and creating new positions for students

#### **Balance Budget**

I track my own budget to help me better succeed at my position and I keep this record public on the Student Union Assembly's website.

Link to Budget:

[https://docs.google.com/spreadsheets/d/1k7OTSy5jrj9QKvw0\\_KkfRZO56mSXMbgGhxxsn2Ve1eE/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1k7OTSy5jrj9QKvw0_KkfRZO56mSXMbgGhxxsn2Ve1eE/edit?usp=sharing)

### **Weekly Officer Meetings**

-Use the link below to access minutes from Officer Meetings

<https://docs.google.com/a/ucsc.edu/document/d/1yvIhij4-yq2R9R79C2fTmjwbGIbzUjbQC4FcxbJWrYE/edit?usp=sharing>

### **ONGOING PROJECs**

I designed the selection for the Pantry Manager position to be 3-fold. First, candidates must submit narratives responses to 5 questions that explore their readiness for the position by January 1<sup>st</sup>. Next, candidates will undergo training on how to train volunteers and they will have to conduct 3 volunteer trainings on their own. After I observe their communication skills, they will have a written test on all functions of the pantry and its relationship to the university. Once all steps are complete, the candidate the performs the best overall will be the Pantry Manager for the rest of the academic year.

### **AREAS OF IMPROVEMENTS**

This month was slow from finals approaching and Winter Break. I'm excited for the next quarter so my officer can put brainstorm into fruition and to have a Pantry Manager a part of the staffing team.

This concludes my December 2017 officer report. If you have any questions or comments, please email me at [suavpsl@ucsc.edu](mailto:suavpsl@ucsc.edu)

Cheers,

Tamra Owens | Vice President of Student Life