



Student Union Assembly

Monthly Report

SUA Mailstop: SOAR, 1156 High Street, Santa Cruz CA 95064 • P: 831.459.4838
suavpsl@ucsc.edu • sua.ucsc.edu

Hey Y'all!

Under My duties as Vice President of Student Life of the Student Union Assembly and Article III Slug to Slug Meeting Section A Subsection 6(1) of the SUA Constitution, I present my November 2017 monthly report and evaluation to the Assembly. I will outline all my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in the month's report.

COMPLETED TASKS

Pantry Commences Operation

Opening Day

- The pantry will be open from 10am-4pm everyday, including weekends
- Opening day was November 1st and on the first day we served 100+ students
- On Opening day we underwent inspection/observation from the 2nd Harvest Food Bank Agency Representative Tiffany. Observation went well and we are planning to have CalFresh workshops led by 2nd Harvest staff inside the Pantry in the upcoming months

Events

- The First Global Food Initiative Workshop with the new teaching kitchen was held inside the Pantry on November 3rd. It was a pickling workshop
- I hosted an event where students can bring in bags in exchange for a chance to win \$50 Flexi Card in a raffle. This bought in a little over 100+ bags into the pantry that students can use to bag the groceries they receive
- For the Food & Housing Justice Week, I gave a tour of the SUA Pantry and Lounge Program

Facebook Page

- I launched the SUA Food Pantry & Lounge Facebook page. My goal for this page is to increase awareness about the pantry, food access resources, events, and opportunities
- Within the month of November, my team and I were able to reach 434 likes on Facebook which makes this page the most popular out of any office in the SUA

General

- Now that the pantry is open, every week I help my staff load approximately 1500 pounds of food into the pantry
- I schedule deliveries, handle the schedule of the shift leads + volunteers, along with payroll, I keep the Facebook page updated, and check in on how much supplies we have in the pantry. This general upkeep is what I'm going to be doing for the rest of the year

Weekly Staff Meeting w/ Campus-Wide Programming Coordinator (CPC)

- Itinerary for the Thanksgiving Break events were finalized and budget was created
- Staff was assigned to work the different events
- Handled the payroll for the Special Event Assistants who worked the Thanksgiving Break event
- New Task: contact ethnic organizations and the Ethnic Resource Center on suggestions for a speaker to come on to campus

Thanksgiving Break

- From November 23rd-25th I hosted meals and activities for the students who are left on campus
- I picked up all catering orders and was present at every event from set up to cleanup
- Every meal had enough food to serve 100-150 people and we never had leftovers, in most cases, we ended up being short of food

T-Time Management Tax Day

- Spoke with a representative from T-Time Management LLC invite their company to come onto our campus Friday, February 23rd
- Since this will be the first time our campus is using this service the fee will be free and a team of 4 IRS Certified Tax Prepares will be on campus for 7 hours to assist students in filing their taxes
- There will also be two 30-minute seminars that I can choose from a list that revolve around financial literacy and becoming fiscally independent for college students. I'll decide what two seminars I would want to be presented once the day comes closer
- I plan to book rooms for this event and there will be a follow-up meeting in January

Muslim Student Association Planning Meeting

- In conjunction with my CPC Isabella Bullock, we met with the Shyaan Khan and Sana Sheikholeslami from the Muslim Student Association to discuss bringing a speaker onto campus during Ramadan and how my office can collaborate
- This was something that we tried to do last year, but did not have enough time to plan
- Action items from this meeting is to reach out to potential speakers about their availability and talent fees so we can create a budget and to start reaching out to venues around campus early so we can book a location

SUA Meetings

SUA meetings began October 11th. Use the link below to access the minutes and agendas
<https://sua.ucsc.edu/assembly/agendas-and-minutes/2017-18/index.html>

Weekly Officer Meetings

- Use the link below to access minutes from Officer Meetings
<https://docs.google.com/a/ucsc.edu/document/d/1yvIhij4-yq2R9R79C2fTmjwbGIbzUjbQC4FcxkJWrYE/edit?usp=sharing>

AREAS OF IMPROVEMENTS

Communication with the Vice President of Internal Affairs was an issue this month in regards to the Thanksgiving Break event. Despite the fact that I started this event last year, I already planned to continue doing it this year, I brought it up how I am creating an itinerary for the Thanksgiving Break event back in our officer meeting in September, I put together a team, created a budget, and presented my plans to the Dean of Students and other food security stakeholders, Alice did not mention to me that she wanted to be involved until a week before Thanksgiving. The excuse was that she was planning on telling me that she was working on this at meeting, in front of Admin, without letting me know beforehand, disregarding work that she was well aware I was doing. A great time to mention she was working on this was in our officer meeting back in September but again, communication and common sense was lacking. I understand that not everyone has professional skills but I would greatly appreciate in the future to be notified in advance that someone wants to collaborate on something I'm already working on, and not a week before giving me zero time to prep. Ultimately, Alice had to forfeit any involvement with the event because of lack of planning and communication. I was never hesitant to work an event with the Internal Affairs office, but after witnessing how sloppy logistical planning is, I will most likely hold off on any collaboration because it will dampen the effectiveness of my office.

This concludes my November 2017 officer report. If you have any questions or comments, please email me at suavpsl@ucsc.edu

Cheers,
Tamra Owens | Vice President of Student Life