



Student Union Assembly Officer Report

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I. Notable Work

- A. Met with the other officers to discuss a number of points, including (but not limited to):
 1. The itemization of intern office hours on BYA spreadsheets, as brought up by VPSL Tamra Owens.
 2. A potential SUA Mixer to improve cohesion.
 3. A revisitiation of the VPAA hiring timeline.
 4. The results of a survey previously administered to the Union as a body; VPIA Grace Shefcik, who created the survey, plans to provide an analysis of results at the next Assembly meeting.
- B. Worked for several hours to completely transfer my personal resources from the VPAA account to the President's account. This included:
 1. Importing all calendar events for meetings, office hours, and personal events, setting them to recur for a proper duration, and deleting them from the previous calendar.
 2. Unlinking previously used sorting algorithms from the VPAA account to avoid confusing the incoming officer with self-sorting emails.
 3. Ensuring that all previously received messages were properly archived to be as convenient as possible to the incoming officer by labeling, flagging, and unstarring messages as appropriate by context and required task.
- C. Met with Savanna Heydon, writer for City on a Hill Press, to discuss the recent SUA election, student issues, and plans for the future. Excerpts from this interview will purportedly be available in the next issue of City on a Hill Press.

II. Other Notes

- A. Productivity significantly improving as an increasing number of tasks are automated or delegated.

Productivity Rating: 4.5 / 5