



Student Union Assembly Officer Report

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I. Notable Work

- A. Discussed possible interview times with SUA Adviser Homayun Etemadi, blocking out and reserving a room in which to interview candidates for a treasurer position.
- B. Emailed all selected candidates with interview locations, requirements, and timeslots. Responded to requests as necessary.
- C. Responded to a number of communications, primarily about the status and stipulations of recent SUA and SOFA funding requests.
- D. Went through personal list of upcoming events to decide which to attend. Put all planned events in my personal calendar and removed unnecessary or conflicting items.
- E. Attended Crown Student Senate.

Productivity Rating: 2 / 5