

Student Union Assembly

Office of Vice President of Internal Affairs

University of California, Santa Cruz 1156 High Street, Santa Cruz CA 95064 • P: 831.459.4838
suavpi@ucsc.edu • sua.ucsc.edu

To the *Student Union Assembly*,

Under my duties as Vice President of Internal Affairs of the Student Union Assembly and Article III Section A.2 of the SUA Constitution, I present my November 2015 monthly report and evaluation to the Assembly. I will outline all of my event, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in this month's report.

Officer Meeting:

Once a week the officer come together to update one another about what we have been doing, what info we have that each other should know and be made aware of, and what we are planning to do the coming months.

Communication is lacking between the officers, we are still getting used to each other and one another's working styles. Not much of the info learned in the retreats has been utilized effectively, which is something that needs to be worked on.

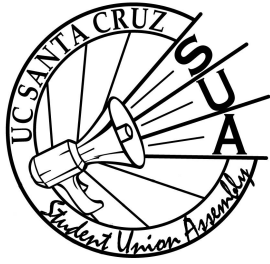
Office Hours:

Host weekly office hours; this is the opportunity for students to come and speak with me or ask questions about matter concerning student life, the SUA, or how they can get involved with SUA. Scheduled office hours for the quarter for about 5 hours each week for students with an impacted schedule who maybe couldn't meet one of the days I had listed, so I provided them with other time options. Some students dropped in to Discussed opportunities with students about the ways in which they can join or participate in their student government. Also used this time to prep for SCOC meetings and speak with outside organizations such as Oxfam and St. Baldricks, that inquired about my office hosting event for students, about what their organization focuses on.

Need better outreach methods as well as follow up with students that I've communicated with to see if they still have any interests in being involved in school activities, e.g. SUA, organizations, etc. Instead of waiting for students to come to me maybe I should have tabled and go to students.

SCOC Steering Committee Meeting:

Steering Committee meetings are making appointments to campus wide committees with student appointments. The Steering Committee is the final decision maker on any official view of the SCOC, and reviews and approves proposals or all other unofficial decisions made in other groups of the SCOC. Council members will be responsible or tracking students from their college who are appointed to committees. Each Steering Committee member will be responsible for tracking students from their



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college who are appointed to committees. This month SCOC had its weekly meetings, all college reps were in attendance as well as the three officers and ex-officio members, President and VP of Academic Affairs, and appointments we discussed and made. The following week SCOC met every Wednesday to go over appointments that come in. We discussed and made appointments to academic and administrative committees.

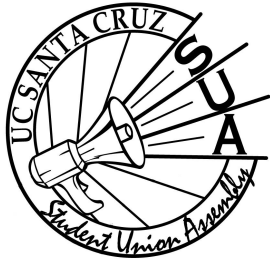
There is a lack of knowledge of Robert's rules on my part, need to get a better understanding of them. There is also a lack of communication from the officers and a lack of participation. Also difficult gathering the SCOC officers for an officer meeting, some of the officers feel that there is not a need to follow constitutional duties and meet weekly for the officers.

Budget Ad-Hoc Committee:

The Budget Ad-Hoc committee is a group of students that came together to discuss in more detail the budget for the SUA. In the committee, the budget was discussed line by line, allocating the money that the SUA has to different line items making sure we had enough monies allocated to the different pots of money that we have as laid out in the Constitution. The president along with a few members of the assembly came to the committee meeting.

More students should have showed to the meeting to gather more input as to how and where the money should be directed. It was a bit difficult allocating money to certain line items because the committee had a vague understanding of what some of the lines were used for.

Date:	Time In:	Time Out:	Total time (Hrs)	Location	Brief description of what you worked on (Include with who &/or which org).
Nov 2 nd	2:30pm	3:30pm	1	SUA Office	Office Hours
Nov 2 nd	5:30pm	7:00pm	1.5	Baytree Conference Room	Budget Ad-Hoc Committee
Nov 3 rd	2:30pm	3:30pm	1	SUA Office	Office Hours
Nov 3 rd	8:00pm	10:00pm	2	OLC	SUA Meeting

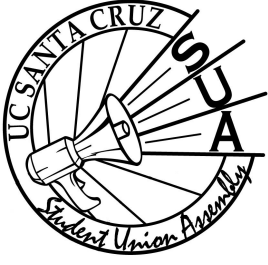


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Nov 4 th	5:00pm	6:30pm	1.5	Baytree Conference Room	Budget Ad-Hoc Committee
Nov 4 th	9:00pm	11:00pm	2	Mchenry Lib	SCOC Meeting
Nov 5 th	4:30pm	6:00pm	1.5	SUA Office	Officer Meeting w/ Officers
Nov 6 th	2:30pm	3:30pm	1	SUA Office	Office Hours
Nov 9 th	2:30pm	3:30pm	1	SUA Office	Office Hours
Nov 10 th	2:30pm	3:30pm	1	SUA Office	Office Hours
Nov 10 th	8:00pm	10:00pm	2	OLC	SUA Meeting
Nov 11 th	9:00pm	11:00pm	2	Mchenry Lib	SCOC Meeting
Nov 12 th	4:30pm	6:00pm	1.5	SUA Office	Officer Meeting w/ Officers
Nov 12 th	6:00pm	7:00pm	1	SUA Office	VEO Workshop (St. Bladricks)
Nov 13 th	2:30pm	3:30pm	1	SUA Office	Office Hours
Nov 13 th	6:00pm	10:00pm	4	Baytree Conference Room	SOFA
Nov	10:30am	11:30am	1	Hahn 245	Check in w/ Dean of Students



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16 th					
Nov 16 th	2:30pm	3:30pm	1	SUA Office	Office Hours