

# Student Union Assembly

## Office of Vice President of Internal Affairs

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University of California, Santa Cruz 1156 High Street, Santa Cruz CA 95064 • P: 831.459.4838  
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To the *Student Union Assembly*,

Under my duties as Vice President of Internal Affairs of the Student Union Assembly and Article III Section A.2 of the SUA Constitution, I present my December 2015 monthly report and evaluation to the Assembly. I will outline all of my event, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in this month's report.

### **Officer Meeting:**

Once a week the officer come together to update one another about what we have been doing, what info we have that each other should know and be made aware of, and what we are planning to do the coming months.

Communication is lacking between the officers. Not much of the info learned in the retreats has been utilized effectively, which is something that needs to be worked on.

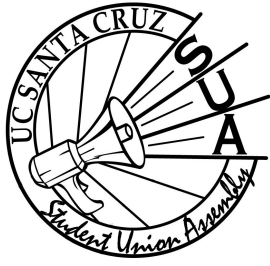
### **Office Hours:**

Host weekly office hours; this is the opportunity for students to come and speak with me or ask questions about matter concerning student life, the SUA, or how they can get involved with SUA. Scheduled office hours for the quarter for about 5 hours each week for students with an impacted schedule who maybe couldn't meet one of the days I had listed, so I provided them with other time options. Some students dropped in to Discussed opportunities with students about the ways in which they can join or participate in their student government. Also used this time to prep for SCOC meetings and speak with outside organizations such as Oxfam and St. Baldricks, that inquired about my office hosting event for students, about what their organization focuses on.

Need better outreach methods as well as follow up with students that I've communicated with to see if they still have any interests in being involved in school activities, e.g. SUA, organizations, etc. Instead of waiting for students to come to me maybe I should have tabled and go to students.

### **SCOC Steering Committee Meeting:**

Steering Committee meetings are making appointments to campus wide committees with student appointments. The Steering Committee is the final decision maker on any official view of the SCOC, and reviews and approves proposals or all other unofficial decisions made in other groups of the SCOC. Council members will be responsible or tracking students from their college who are appointed to committees. Each Steering Committee member will be responsible for tracking students from their college who are appointed to committees. This month SCOC had its weekly meetings, all college reps were in attendance as well as the three officers and ex-officio members, President and VP of Academic



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Affairs, and appointments we discussed and made. The following week SCOC met every Wednesday to go over appointments that come in. We discussed and made appointments to academic and administrative committees.

There is a lack of knowledge of Robert's rules on my part, need to get a better understanding of them. There is also a lack of communication from the officers and a lack of participation. Also difficult gathering the SCOC officers for an officer meeting, some of the officers feel that there is not a need to follow constitutional duties and meet weekly for the officers.

### **Meeting with Title IX (NINE):**

Title IX comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity. I along with a UCSC student, met with the administration that oversees the Title IX work at UCSC. We discussed the issues around sexual assault that happens at other campuses, but specifically at UCSC. The student, who attended the meeting with me, and I told them some of the stories that we've experienced at UCSC and why we're looking to reform the hate/race bias and sexual assault reporting system here. We felt as though the system does no justice for those who have experienced some form of sexual or hate/ race bias concerns.

The administrators that oversee Title IX at UCSC are relatively new so they are having a bit of a tough time gathering input from students about policy around these issues. They did not have the outreaching means to get in touch with the student body, whether it be time to do so, or the most effective communication means to get a majority of the student body to give input.

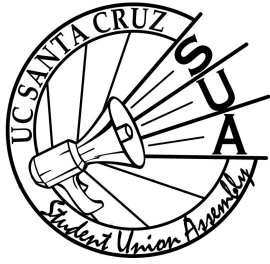
### **Cross Committee Communication Caucus (C4):**

C4 encourages communication between committee representatives from all campus wide committees. Collect information from representatives, distribute it, and inform the SUA. As well as to Train & orient committee Representatives. This month SCOC hosted C4 in the baytree conference rooms hosted and planned by the Committee Vice Chair. All of the Steering Committee reps and some of the campus committee showed. The campus committee reps presented on what it is the committee they are involved with has been working on for the quarter and what it plans to do for the rest of the year.

Could have had better outreach to get more students to come to the event.

### **Director of Student Life Internship Hire:**

Provides Programs and Activities for the student body. Work with SUA entities on publicizing and improving outreach events, making events accessible, and communicating SUA events to the



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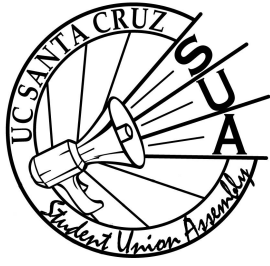
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student body. Effectively and collaboratively work with organizations and colleges when planning events. Works on long-range development plan of campus life at UCSC. SUA advisor, the president and myself scheduled interviews to hire someone for the Director of student life intern position under my office. Once hired, the intern and I had a working lunch meeting to discuss what they'll be doing in the position and see if they had any projects or activities they would like to have for the remainder of the year.

Should have started earlier with interviews instead of waiting until finals to schedule and have them.

<b>date:</b>	<b>Time In:</b>	<b>Time Out:</b>	<b>Total time (Hrs)</b>	<b>Location</b>	<b>Brief description of what you worked on (Include with who &amp;/or which org).</b>
ec 1 <sup>st</sup>	8:00pm	10:00pm	2	OLC	SUA Meeting
ec 2 <sup>nd</sup>	2:00pm	3:00pm	1	Kerr Hall	Title IX meeting with Title IX administrators
ec 2 <sup>nd</sup>	9:30pm	11:00pm	1.5	Mchenry Lib	SCOC Meeting
ec 3 <sup>rd</sup>	4:30pm	6:00pm	1.5	SUA Office	Officer Meeting w/ Officers
ec 4 <sup>th</sup>	3:00pm	4:00pm	1	Baytree conference Room	Meeting w/ Student Regent



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ec 4 <sup>th</sup>	6:30pm	9:00pm	2.5	Baytree conference Room	C4 (Cross Committee Communication Caucus)
ec 9 <sup>th</sup>	1:00pm	4:00pm	3	SUA Office	Director Of Student Life Intern Interview
ec 0 <sup>th</sup>	10:00am	11:00am	1	Home	CampusVibe Phone Call & Google Hangout
ec 0 <sup>th</sup>	12:00pm	1:00pm	1	Home	GradeSlam Phone Conference
ec 0 <sup>th</sup>	4:00pm	5:00pm	1	Home	Working Lunch Meeting w/ Director of Student Life Intern