



Student Union Assembly (SUA)

1156 High Street, Santa Cruz, CA 95064  
Student Union Assembly 2<sup>nd</sup> floor, c/o Soar

To the Student Union Assembly,

Under my duties as Internal Vice Chair of the Student Union Assembly and Article III Section A.2 of the SUA Constitution, I present my November 2014 monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in this month's report.

### **Goals:**

#### **SCOC**

In the month of November the SCOC steering board has continued to deliberate and appoint students to committees that they have applied to. There were issues raised about the application process due to the content and quality of applications we were receiving. The language of the questions asked on the application was changed after getting feedback from the steering board to improve the quality and content of applications. This allowed the steering board to be able to appoint people with a better understanding of the person and their qualifications as the application is all that they have to go off of when appointing.

We have continued to talk about the budget and discussed more about what should be done in the best interest of not reaching a deficit. We will still be adhering to strict payment to those who fulfill their job appropriately which for the quarter will end at the C4 dinner in December. We have also brought up the sister college events and because they are the biggest outreach events we hold we have minimized the budget for the five events to about \$1000 depending on what the college reps decide to do for their event.

An ongoing issue of the Student Fee Advisory Committee (SFAC) continued this month and was discussed with the steering board. However, nothing was finalized or decided upon since we were not fully aware of everything that was happening in regards to the situation; however I am taking steps to clear up the matter.

#### **Staff Hiring**

The process of hiring took a little longer than I would have liked, there were many applicants for all four positions and it took a while to sort through the applications and schedule interviews. I will have my staff officially hired by break. I also intended to hire later this quarter to save money that is budgeted to my staff to use winter and spring quarter. The reason behind this was that I have many events, especially with Edge of



Student Union Assembly (SUA)

1156 High Street, Santa Cruz, CA 95064  
Student Union Assembly 2<sup>nd</sup> floor, c/o Soar

Eden and UCSC's Got Talent, going on the next two quarters and my staff will be committing many hours and I want to make sure they are all paid fully and I wouldn't run into the problem of having to lay people off if I run out of money.

### **Improvements**

One major improvement I want and will be making is my communication with anyone I work with. I have realized I have lacked in a few areas of communicating effectively and in a timely manner. I will be taking steps to improve on this as this a major component of doing my job well.

In conclusion, I provide this summary as my report for the month of November 2014. If you have any questions please feel free to contact me at [suaivc@ucsc.edu](mailto:suaivc@ucsc.edu).

Respectfully,  
Kaysi Wheeler  
Student Union Assembly Internal Vice Chair