



Student Union Assembly (SUA)

1156 High Street, Santa Cruz, CA 95064  
Student Union Assembly 2<sup>nd</sup> floor, c/o Soar

To the Student Union Assembly,

Under my duties as Internal Vice Chair of the Student Union Assembly and Article III Section A.2 of the SUA Constitution, I present my December 2014 monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in this month's report.

## Goals

### SCOC

The steering board completed their first quarter of appointments and ended with a successful C4 dinner at the beginning of the month. Most committee reps showed up to give report backs and the steering board were all in attendance and did an exceptional job making sure their college reps came to the event.

College sister events started to be discussed at our meetings, we started to pick dates and talk about what entails these events. This our biggest form of outreach to students to learn more about SCOC and how to apply so it is imperative that despite our restricted budget we do allocate enough to the outreach events to make them successful.

There were some problems in terms of payroll for steering board members and committee representatives. We made sure to remind those who needed to complete paperwork at the career center so that they could get paid and also payroll made a few mistakes as well that we had to fix.

### Hiring Staff

The interview process for my staff was completed and I was able to hire my staff except for my chief of staff. It was hard to schedule interview for those candidates due to schedule conflicts so a written interview was conducted over break.



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### **Events**

There were preliminary meetings held before break to talk about Edge of Eden. Upon further discussion much could not be done until after break due to the hiring process of the producer for the concert. However, we did start brainstorming about certain aspects for the concert.

### **Improvements**

During SUA meetings we need to improve the way things are directed to certain people. Things being said became personal attacks and that is something the officers will not allow. Communications between officers have been well and I hope that it keeps up for the rest of the year.

In conclusion, I provide this summary as my report for the month of December 2014. If you have any questions please feel free to contact me at [suaivc@ucsc.edu](mailto:suaivc@ucsc.edu).

Respectfully,  
Kaysi Wheeler  
Student Union Assembly Internal Vice Chair