

SUA Officer Monthly Work Plan & Report

(One Work Plan per Pay Period click link to see example) ~ Scroll down to see each month

<https://docs.google.com/file/d/0By4wWHqvFBG4aDdsVXY4Z2gwa2s/edit?usp=sharing>

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| Month: July 2013 | | | |
| Full Name: Ivan Medina | | | |
| Position: Organizing Director | | | |
| Today's Date: July 17,2013 | | | |
| Pay Period Dates: June 23-July 20 | PayPeriod Dates Link: | https://docs.google.com/spreadsheets/cc?key=0Ai4wWHqvFBG4dDkxVlpvZDcyc3BUSINOMGNaOUVKbHc&usp=sharing | |

JOB DESCRIPTION:

Position Name: Powers, Duties and Responsibilities:Constitutional Duties:

Primary student government organizer on internal and external campus issues.
 Organizes and recruits students to attend programming sponsored by the Student Union Assembly.
 Creates and maintains contact with student organizations and the Student Body at large.
 Primary coordinator of campus-wide campaigns, UCSA campaigns and USSA campaigns.
 Attends weekly officer meeting(s) to ensure communication and collaboration.
 Required to hold weekly office hours at the SUA office.
 Makes and facilitates connections between campus movements/issues and those of the UC system as a whole.
 Prepares a monthly report evaluating the SUA, which provides constructive criticism, for the purposes of improvement.
 Carryout any other duties as set forth in this constitution, the bylaws, and/or assigned by the Assembly and/or Chair.
 Shall appoint the Historian/Media Coordinator by the last meeting of the Fall Quarter.
 Shall maintain a logistical committee composed of the SUA representatives.

SUA Officer Monthly Work Plan

(One Work Plan per Pay Period) ~ Scroll down to continue

| Tasks with Specific Examples (Only 1 task per row) | Progress Dates/Timeline (e.g. range of dates) | Tentative Completion Deadline (e.g. 1 date) |
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| <i>(e.g. Attend Summer Orientation)</i> | <i>(e.g. July 23 - Aug. 1, 2013)</i> | <i>(e.g. 8/1/2013)</i> |
| Clean the Organizing Director Space | July 1,2013 – July 6,2013 | July 6,2013 (Completed) |
| Plan USSA Congress with EVG | Mid July (July 10-July 15) | July 15,2013 (Completed) |
| Plan UCSA Congress with EVG | Mid July (July 10-July 15) | July 15,2013 (completed) |
| Meet With AFCSME | Mid July (July 10-July 15) | July 16,2013 @ 10:00 A (completed) |
| Meet with Students who want to form the MSU | Early July (July 5- July 10) | July 8,2013 |
| Create Organizing Director Page | July | July 10,2013 (Completed) |
| ACA Training | July 15 - July 19,2013 | 7/19/2013 (Lucy responded 7/30/2013 Have to email someone at UCOP) |
| AARC Rally / Vigil | 7/15/2013 | 7/15/2013 (completed) |
| Create COnference Reports | July 15 - August 30 | 8/30/2013 (in progress) |
| Create Leadership Development Tracks | N/A | End of Year |
| Interns (hire/ appoint) | July 30- September 14 | 9/30/2013 |
| Website Training | August 1,2013- August 7,2013 | August 7,2013 |
| Workshop/ Event Proposals | 7/30/2013-8/7/2013 | 8/7/2013 |
| SOCC | 7/30 - 11/18 | 11/18/2013 |
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SUA Officer Monthly Report

(One Report per Pay Period)

| Tasks/Goals Set at the Beginning of the Month. Include all goals/tasks from the Work Plan. (Only 1 goal per row) | Actual Goals/Tasks Accomplished by the End of the Month | Status: Goals/Tasks Complete, Still in Progress, or Not Complete | Distinct example of what went well | Specific examples of challenges/what needed improvement | Possible Solutions to address what needed improvement |
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| (e.g. Attend Summer Orientation) | (e.g. Attended summer orientation on 7/23, 7/24, 7/25, 7/26, 7/27, 7/28, 7/29, 7/30, 7/31, 8/1). Raised awareness about SUA/SCOC through tabling & presentations. Notified incoming students about volunteer & employment opportunities) | (e.g. Complete) | (e.g. I worked with the Chair, Sayo, & LaTrice to ensure my internships were posted for students to review & apply. We had outreach materials & snacks which attracted students to our table. LaTrice facilitated us receiving our business cards prior to the orientation.) | (e.g. Students seemed bored. We spoke a lot at the students instead of engaging them. No sign up sheet or physical outreach materials.) | (e.g. Have visual aids and find creative ways to make the presentations interactive (video, audio, quizzes, skits, etc). For all future event, bring 1/4 sheets for potential jobs & a sign up sheet. This will increase the applicant pool, help us easily collect contact info, and follow up with students after events.) |
| Clean SUA Space | SUA space was cleaned | Complete | What went well was the fact that although there was a mess it was organized to those messes that were event specific, such as the kissing booth cardboard or flyers. I also knew what I wanted to keep beforehand so to clear out the space I found it very easy. | It was difficult to archive some information because there was no instruction or transition aspect where I knew what things were. Therefore I have started since my first day to organize everything as if it was my last day and document everything that I am doing. It is stranger that in recent years more and more information has not been documented and left for word of mouth. | As state before, giving time to document everything allows for the next year to be easier in transition. |
| Communication w/SUA Officers | Met with IVC (7/5/2013), Met with Chair (7/15/2013), Consistently meet with EVC when planning Conferences. | In Progress (refer to D:46) | Have spoken to IVC about emails and the affect it has on representing opinion versus fact. It was very professional and easy to speak about situations. My confrontation on email was spoken about and the difference in communication. Chair was very informative and his clear goals helped me develop a resource analysis that went well with the work that I am trying to provide as the key organizer. | What could be improved is possibly the level of engagement in meeting and having communication. As of now I see it as more of a work only relation and feel I can't directly talk to the officers, but maybe that is just a beginning of term kind of thing. I think also after having meetings with the remainders of the offices as well as an actual meeting with the incoming ones that are not here I can find a way in which to communicate. | Spend more time with the officers, retreat, |

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| Plan USSA Congress with EVC | Sat on selection committees, reviewed applications, looked at agenda's, contacted the delegates, and held a conference call to talk about USSA | Complete | Preparing for the conference definitely was good in the sense that we talked a lot and prepared for any possible things that might go wrong. | The upholding of the selection committee's decision was not there, folks were very different in opinion and were not in unison when challenged about a decision. The selection of the second application committee was not going to happen and the conference was to be cancelled. There was a breach in our overlooking in the sense that officers spoke during the selection process and invited different dialogue than what was already proposed. | We went on as planned and we made it work but some of the solutions that came out of it were that we decided to have guidelines for the selection committee and we decided on further asking the delegates (because of the short amount) to contribute to the conference itself. A debrief might have also been good. |
| Plan UCSA Congress with EVC | Sat on selection committees, reviewed applications, looked at agenda's, contacted the delegates, and held a conference call to talk about UCSA | Complete | Decision Making, Planning, and Goals for the conference delegates. Guidelines for applications were also set. | Nothing as of now. | Having a debrief will be good |
| Organize more organizational involvement. | Began conversations with students on Trayvon Martin rallies and standpoints, talked to students about organizations to be started, started talking to folks from AFCSME, and E2 and MEChA would like to continue to meet. | In Progress | Openness to collaborate/work together/ talk to organizations in their development | Having folks meet with me. | I am doing a google hangout. I am also trying to set up more conference calls, created a page and started outreaching for office hours. |

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| Communication with other officers | Be able to create a conducive environment. | In progress | <p>Going to congress, communication with EVC went well. We were able to talk about the interview that we put on for USA Today (which we still need to follow up on) and also during conference I saw a very organized space. Nothing went wrong and the environment for delegates as well as myself were very communicative. So much so that I developed a care for him that now drives the work that I do along his side. Working with COD I am able to see the drive she has to put on events and the knowledge she brings to the table, offering a different perspective of resources, that when put together, create a greater impact on what work we try to do. CHAIR is definitely available, although I would like for him to be more vocal about things he emails us for, (such as timesheets, work days) because it seems those conversations, in my perspective should be had in person. Other than that he is a good listener and I respect that. I have yet to work in detail with IVC and CAA but this upcoming Fall I see a lot of collaborative work being done.</p> | Continue to work on events that foster communication amongst officers and that allows for us to work together on different issues. I also proposed we have weekly lunches which I think might be beneficial, seeing as how the CHAIR taking us out to eat really made a difference in the way we communicated. | Meet more often and see where we individually are and what we want to work with. |
| Create more progress on events for USSA | Google Hangouts, Meetings, Goals for each delegate, possible event proposals. | Completed | <p>After the delegation came back, there was definitely a home-sickness type thing not being able to see each other and I think that spoke volumes of what we were trying to do. Seeing that everyone was interested in bringing Congress into UCSC definitely made me realize what potential this could have to aid the communication between USSA and SUA. I am excited to see what events the delegates will put on and wonder how that will impact the student body.</p> | I think it went well. | Continue to meet consistently. |

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| <p>Organize more organizational involvement.</p> | <p>Began conversations with students on Trayvon Martin rallies and standpoints, talked to students about organizations to be started, started talking to folks from AFCSME, and E2 and MEChA would like to continue to meet. I WANT TO ALSO HAVE FOLKS MEET TOGETHER AND TALK ABOUT SOCC AND THE STUDENT LABOR CONFERENCE THAT WILL BE HAPPENING IN SEPTEMBER.</p> | <p>In Progress</p> | <p>Openness to collaborate/work together/ talk to organizations in their development</p> | <p>Having folks meet with me. WAITING FOR FALL SO THAT ALL FOLKS IN ORGANIZATIONS ARE HERE.</p> | <p>I am doing a google hangout. I am also trying to set up more conference calls, created a page and started outreaching for office hours.</p> |
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SUA Officer TimeLog (One TimeLog per Month) ~ Scroll down to view each month

Click Here to see an example:

<https://docs.google.com/file/d/0By4wWHqvFBG4OGg0b0Y4YWJyQkU/edit?usp=sharing>

[To insert new rows, Click "Insert" in the g'doc tool bar. Then press "Insert Row Above/Below"]

Month: July 2013

Full Name: Ivan Medina

Position: Organizing Director

Today's Date: 7/16/2013

Pay Period: June 23-July 20

Pay Peiod Key Dates:

[https://docs.google.com/spreadsheet/ccc?](https://docs.google.com/spreadsheet/ccc?key=0Ai4wWHqvFBG4dDkxVlpyZDcyc3BUSINOMGNaOUVKbHc&usp=sharing)

[key=0Ai4wWHqvFBG4dDkxVlpyZDcyc3BUSINOMGNaOUVKbHc&usp=sharing](https://docs.google.com/spreadsheet/ccc?key=0Ai4wWHqvFBG4dDkxVlpyZDcyc3BUSINOMGNaOUVKbHc&usp=sharing)

| Date | Location: Time In - Time Out | Description of what you worked on (Can include completed tasks, project updates, meeting/events/conferences you attended, etc) | Total Time (Hours) 15=.25 --- 30=.5 45=.75 |
|----------------------|--------------------------------|---|--|
| Example: 1/1/1978 | SUA Office: 7-8:15am | Attended New Hire Orientation at the SUA Office | |
| 6/29/2013 | Los Angeles: 12:00 - 6:00 PM | Looked over USSA applications to select for Monday. | 6 |
| 7/1/2013 | SUA Office: 9-10 AM | Cleaned desk area, removed banners, cardboard boxes and things that were unnecessary for this year's Organizing Director office. | 1 |
| 7/1/2013 | SUA Office: 10-10:30AM | Introduction Agenda: SUA Chair | 0.5 |
| 7/1/2013 | SUA Office: 10:30AM-2:00 PM | Arranging the desk, which included moving computers files and other things that were outdated. Throwing trash away. | 3.5 |
| 7/1/2013 | SUA Office: 2:00 - 5:00 PM | Started working on my monthly plan and organize the computer for a more efficient annotation. Archived all work on computers and made sure the email was up to date and organized into yearly sections. I made a folder for myself so that I can make subfolder to store into those emails, again to begin to create a streamline for accessibility. | 3 |
| 7/1/2013 | SUA Office: 7:00 - 10:00 PM | Selected Delegation for USSA Congress. We went over the applicants and decided on a group of six. | 3 |
| 7/2/2013 | SUA Office: 9:00 - 10:00 AM | Continued to organize the email list serve. I deleted and archived as necessary and began to look for email that might help me better understand the position. I am pleased that the documentation for the position goes back at least to 2008. | 1 |
| 7/2/2013 | SUA Office: 10:00 - 11:00 AM | Planned a meeting with Tommy Lee, who is one of the UCSA field Organizers in the S. California region. Looked at old files from the previous years and pulled out things from E ² funding campaigns as well as cards that can be distributed to remain the same. | 1 |
| 7/2/2013 | SUA Office: 11:00 - 12:00 PM | Officer meeting with Latrice | 1 |
| 7/2/2013 | Student Union: 12:00 - 4:00 PM | I met with a series of folks to make sure that I started understanding the office. At some point today I felt like I was having a problem with the direction of my Office. I emailed Julian Roberto our field organizer for UCSA to see if we could have a training with folks when the school year started, having like a mini grow training. Something that Adlemy Garcia from Engaging Education and Nallely Ramirez from MEChA were very interested in having a training like that on a wider community. I had a meeting with Tommy which helped me clear my thoughts on what to organize for, I want to, start gaining momentum on our student campus. | 4 |
| 7/2/2013 | Lunch | Lunch | 1 |

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| 7/3/2013 | Quarry Plaza: 9:00 - 5:00 PM | Today I had to catch up on some of the work I had to cover. I was at the ERC and learned they are having multiple hires and I should get into contact with the Director to find out more. I am trying to figure out what to do to get more students input for the office. I considered trying to make technologies in which students are more interactive. Can I have a Google hangout? I want to be able to think of what the campaign coordinator would do because I want them to be involved largely in the issue. I was also trying to figure out how I can challenge myself and began reading articles to identify news around the UC system and read more on why the doubling of rates happened. I also began researching on immigration reform. Overall this was a learning day for me. | 8 |
| 7/5/2013 | SUA Office: 10:00 - 11:00 AM | Had a meeting with the Internal Vice Chair about the decision to contest the delegation. One of the things that made it problematic for me was the fact that there were assumptions of the selection process without consultation of the entire committee. One of the things I learned from this meeting was a way to properly address folks and how to distinguish the difference between opinion and fact. Something sent out to the student body should be clarified whether it's an opinion or not. One of the things that became a difference in what was originally being planned is the amount of input that IVC had about the selection committee and how much of that was actually not public. We have sidestepped this situation by ensuring folks do not know the names of the applicants although for some, it is easy based off of titles in their applications. | 1 |
| 7/5/2013 | SUA Office: 11:00 - 1:30 PM | Met with Adrian Dorris about how I felt in the space and the difference to organizing inside MEChA, many of the problems I see have to do with difference in approach and engagement of subject. It is possible that the entire body may be more receptive but for now it seems something we need to work on is communication | 2.5 |
| 7/5/2013 | SUA Office: 2:00 - 4:00 PM | Answered emails and looked over the information for my interns which I submitted to CHAIR | 2 |
| 7/5/2013 | SUA Office: 4:00 - 5:00 PM | LUNCH | 1 |
| 7/7/2013 | SUA Office 2:00-3:00 PM | USSA Selection Delegation | 1 |
| 7/7/2013 | SUA Office 8:00-10:00 PM | USSA Selection Delegation | 2 |
| 7/8/2013 | Joe's: 9:00 - 11:00 AM | Spoke to Student Daisey Miranda about what she felt SUA needed in organizing aspects. She told me something that she really wanted to see was a local organizing aspect in the office, something that students would be able to tangibly see out of the office. Something I enjoyed was showing students how to organize and incorporate an LD track to organizations and then particular students. Which I am going to start soon. | 2 |
| 7/8/2013 | SUA Office: 11:00 - 12:00 AM | Started LD Tracks, Spoke to ASUCI EVC Melissa Gamble about both congresses, and the delegations being taken, also made sure to get in a word about inter campus collaboration. | 1 |
| 7/8/2013 | Quarry Plaza: 12:00 - 1:00 PM | Brittany Anne Smith, we met and talked about USSA where we saw the region going and also on what we can do to have a state issue. I think what I learned from her is that there isn't much awareness as to what some of the campaigns are in UCSC and what better way than to start centralizing issues that are although inclusive, still reserve some form of open end for folks to take part in. | 1 |

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| 7/8/2013 | Joe's: 1:00 - 2:00 PM | I met with Honghorzul Ganzorig (Zula) who is one of seven Mongolian students on campus and she wanted to meet because she was interested in organizing an outreach program for Mongolian students in the bay. I was interested because when we talk about retention, key observers look at the larger marginalized communities and not necessarily the deeper felt communities, such as the Mongolian students. I want to begin to also work on ancillary projects that can be seen as potential beneficiaries of a larger student body. | 1 |
| 7/8/2013 | SUA Office: 2:00 - 3:00PM | Contacted Julian (UCSA) Matt Haney (UCSC / SF School Board), and the San Francisco Bay area Mongolian community to try and see what were the possibilities of getting folks to be able to share statistics of students on HS campuses. | 1 |
| 7/8/2013 | SU : 3:00 - 3:30 PM | met with Adrian (SOAR) to talk about the Mongolian outreach program, he suggested to start small, something I agreed in. I will continue this discussion with him | 0.5 |
| 7/8/2013 | SUA Office: 3:30 - 4:00 PM | Finding Contacts for AFCSME SEIU And other Labor Organizations | 0.5 |
| 7/8/2013 | LUNCH | LUNCH | 1 |
| 7/9/2013 | SUA Office: 9:00 – 9:30 AM | Sent out an email to AFSCME coordinator Rebecca Gilpas introducing myself and to begin conversations. I like to introduce myself so that there is a new start to our conversations. | 0.5 |
| 7/9/2013 | SUA: 9:30 - 10:00 AM | Had an Access meeting with Tere Alaniz and then began to research the Affordable Care Act training that will be happening in Santa Cruz. | 0.5 |
| 7/9/2013 | SUA Office: 10:00-10:30 AM | Emailed Chancellor Blumenthal's office to discuss some of the trainings that would be going on in Santa Cruz for the grant given on behalf of the Affordable Care Act. Nestor Rivera helped me with some of the information. | 0.5 |
| 7/9/2013 | SUA Office: 10:30 - 11:30 AM | Talked to former EVC Victor Velasco about who I can email fro the ACA training grant and he told me the Dean of Students Alma Sifuentes overlooked the Health Services department and could possibly guide me better than the Chancellor, Nestor Rivera texted me back saying the Dean might be a better resource and so I emailed Alma Sifuentes and now am just waiting for a response. | 1 |
| 7/9/2013 | SUA Office: 11:30 - 12:30 PM | Was looking at the hotel and things to do in New Brunswick also looking at possible things to do for folks to go. | 1 |
| 7/9/2013 | SUA Office: 1:00 - 4:00 PM | Looked into ways in which to outreach to the Student Body a bit more effectively and decided to make some of my interns more artistically focused. I want to have the office be involved with various factes of appealing outreach. | 3 |
| 7/9/2013 | SUA Office: 4:00 - 5:00 PM | LUNCH | 1 |
| 7/10/2013 | SUA Office: 12:30 - 3:00 PM | Researched places that students would be able to go for USSA and created a leaflet so they knew where to go and made sure they had places to contact. I also responded to some emails, regarding ACA. Lucy got back to me and so did Margaret from the Chancellor's office and maybe next steps to take would be to set up a meeting with the Dean of Students. | 2.5 |
| 7/10/2013 | SUA Office: 3:00 - 4:00 PM | Created my new Office of the Organizing Director page and edited to see how it can be more interactive. | 1 |
| 7/10/2013 | SUA Office: 4:00 - 5:00 PM | Meddled with google plus to see how I could record and make google hangouts. Available for all students, an idea that Tam gave to me and I already had in mind. | 1 |

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| 7/10/2013 | SUA Office: 5:00 - 6:00 | lunch | 1 |
| 7/11/2013 | ARCenter: 9:00 - 2:30 PM | Looked over the UCSA Congress applications, scored them and then to the External Vice Chair, however I might want to revisit them and re-scored them based on the amount of critical receptiveness that I have been receiving. | 5.5 |
| 7/11/2013 | SUA Office: 2:30 - 3:30 PM | Began to do this format in hopes of allowing the officer after me to effectively transition and to really put into focus what it meant to be an Organizing Director and also how much love I have for organizing with various communities. | 1 |
| 7/11/2013 | SUA Office: 3:30 - 4:30 PM | Initial preparations for SOCC | 1 |
| 7/11/2013 | SUA Office: 4:30 - 5:30 | Lunch | 1 |
| 7/12/2013 | SUA Office: 9:00 - 9:45 AM | Researched the next UC President Janet Napolitano. Also I emailed Mary Virginia to talk about AFCSME and maybe even get a heads up on how we can collaborate. | 0.75 |
| 7/12/2013 | SUA Office 10:00 - 11:00 AM | Planning for Student of Color Conference hotels are kind of expensive. I want to take 80 and from the looks of it right now I might be able too. We also talked about Irvine and talked about looking for housing. | 1 |
| 7/12/2013 | SUA Office 11:00 - 12:00 PM | lunch | 1 |
| 7/15/2013 | SUA Office: 9:00 - 10:00 AM | Started answering emails for those that I haven't answered. I spoke to Andrea Gaspar about Janet Napolitano | 1 |
| 7/15/2013 | SUA Office: 10:00 - 10:15 AM | Selected UCSA applicants. | 0.25 |
| 7/15/2013 | SUA Office: 10:15-11:00 AM | Called UCSA applicants that they had gotten selected | 1 |
| 7/15/2013 | SUA Office: 11:00 - 11:40 AM | Started looking for AFCSME's campaigns to prepare to meet with Mary Virginia Watson, in charge of student liaison for AFCSME. | 0.75 |
| 7/15/2013 | SU: 11:40- 12:10 PM | Met with CHAIR to talk about office and goals for the year in order to provide a resource analysis so that we can begin to make it public as to where to contact students and how when organizing we can provide and effective feedback. | 0.5 |
| 7/15/2013 | SUA: 12:10-3:30 PM | Make a detailed account of all the delegates going to USSA Congress as well as looked at the campaigns that they were interested in to pull out information from sources to aid potential campaigns. Excel file kept track of that as well as paper copies. | 1.25 |
| 7/15/2013 | SUA: 3:30 - 4:30 PM | Talked with AARC's interns to discuss the rally for today. Agreed that I would attend and speak at the event. Also we had an interview with USA today about Janet Napolitano being the new UC president with EVC. She asked us about student input on the decision, transparency and goals we had for the president-elect. | 1 |
| 7/15/2013 | ERC: 4:30-6:00 PM | Helped make banners and signs for the rally and prepared to talk about logistics with the interns on how the event was going to happen. | 1.5 |
| 7/15/2013 | Quarry/Downtown SC: 6:00-9:30 PM | Attended the rally and spoke on personal testimonial, and listened to different folks talk about their experiences. From there we marched from campus to the clocktower on Pacific where we held another rally, and walked from Pacific back to Front St. and ended at the courthouse, where we held a vigil for Trayvon Martin. | 3.5 |

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| 7/16/2013 | SUA Office: 9:00 - 4:00 PM | Worked on timesheet and learned how to input data on it. Planned the agenda for the USSA delegates for Wednesday July 17 and talked about who would be good for the Congress committees. Had a conversation about board member funding, and made sure that the timesheet I was submitting was correct. I also met with the officers to talk about the changes to the timesheet and possible solutions. We came to a conclusion that working on a timesheet counts as hours and if it didnt should remove the work report. | 3 |
| 7/16/2013 | SUA OFFICE: Lunch | Lunch | 1 |
| 7/17/2013 | SU: 9:00 - 10:00 AM | Meeting with Nallely Ramirez about conferences and delegates. She wanted to meet again she was running late. | 1 |
| 7/17/2013 | SU: 10:00 - 11:00 AM | Meeting with Mary Virginia Watson about AFSCME campaigning and about possible collaborations we can have, she also told me about a conference happening in Riverside that students are going to, so we can outreach to students. | 1 |
| 7/17/2013 | HAHN: 11:00 AM - 12:00 PM | Met with Tere Silva and Lucy Rojas (officers) to go over the webpage and some of the discussion that we will have when migrating our webpage into the ucsc domain. Some of the things that we need to do is go into trainings which I plan to do AUG 7. | 1 |
| 7/18/2013 | Work From Home: 9:00 - 12:00 PM | Set up everything before the flight. Made sure that everything was according to plan. Double checked that the folks that were flying had boarding passes and that we also had transportation back. | 3 |
| 7/18/2013 | SUA Quarry/SFO/NEW Brunswick 5:00PM - 3:30 AM | Traveled from the quarry to SFO. Priscilla had to take her on car and it was understood that she was going to get reimbursed. Met at San Francisco International Airport and began discussing the plans for the conference, things we needed to do and also what we were going to be attending. Met up with Kofi and then boarded the airplane. Arrived at the NEw Brunswick airport and traveled to The Heldrich Hotel, we could not check in until 4:00 PM | 10.5 |
| 7/19/2013 | New Brunswick Cook Campus Center 11:00 AM - 1:00 PM | USSA Board of Directors Meeting. We talked about the resolutions passed if we had any questions. We also talked about the logistics and the agendas that each board member will be having. Also thinking about the transitioning of the newly elected board members | 2 |
| 7/19/2013 | The Heldrich Hotel: 2:00 - 5:00 PM | Met with the UCLA delegation and the UCSB delgation about the congress, what some of the campiagns will be and also what some students were interested in running for. Prepared for logistics for the dinner and regional breakouts as well as delegation meetings. | 3 |
| 7/19/2013 | 59 Biel Rd. : 5:15 - 7:00 PM | Opening Dinner/ USSA Overview | 1.75 |
| 7/19/2013 | 59 Biel Rd. : 7:15 - 9:15 PM | Choosing an Issue & Strategy : Went into a group in which we chose for campaigns and strategies. How to choose a campaign and startegies around that. | 2 |
| 7/19/2013 | 59 Biel Rd. :9:20 Pm- 10:50 PM | Regional Meeting: Facilitated the first meeting we had as GPIT and went over some of the issues that we faced as a group. SOme of the problems we saw in higher education and what were some of the ways we could get involved with USSA. | 1.5 |
| 7/20/2013 | 59 Biel Rd. : 9:00 AM - 10:30 AM | Workshop Session One: We talked about the voting rights and Voter ID laws we talked about the possibility of organizing something around that. | 1.5 |
| 7/20/2013 | 59 Biel Rd. : 10:40 - 11:40 AM | Caucus Group 1: Delegation meeting about how we felt and adressed some questions that folks had. | 1 |
| 7/20/2013 | 59 Biel Rd. : 11:50 - 1:30 PM | Lunch / Officer Nominations | 1.5 |
| 7/20/2013 | 59 Biel Rd: 1:40 - 3:10 PM | Women's Ally Space: We talked about the gender binary in our group and also discussed privilege as male identified individuals. | 1.5 |

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| 7/20/2013 | 59 Biel Rd: 3:30- 5:30 PM | National People of Color Student Coalition : We did the same as the regional meeting except we went over it with a Student of Color perspective and broke out into caucus space which also did the same thing. (We had the same agenda). I got nominated! | 2 |
| 7/20/2013 | 59 Biel Rd: 5:30- 6:30 PM | Dinner on Your Own | 1 |
| 7/20/2013 | 59 Biel Rd: 6:30 - 8:00 PM | National Queer Student Coalition: Went over strategies (same as above) | 1.5 |
| 7/20/2013 | 59 Biel Rd: 8:00 - 9:00 PM | National Queer Student of Color Coalition: Went over strategies (same as above) | 1 |
| 7/20/2013 | 59 Biel Rd: 9:00 - 10:00 PM | Delegation meeting: Went over the caucuses and what some folks were interested in. | 1 |
| 7/21/2013 | 59 Biel Rd: 8:00 - 9:00 AM | So You Want to Be On Board : We had a mandatory meeting in the case that we were running for a position. | 1 |
| 7/21/2013 | 59 Biel Rd. : 10:00 - 11:40 AM | Workshop Session Two: | 1.75 |
| 7/21/2013 | New Jersey: 11:50 - 1:20 PM | Worked on AR resolution for La Coalicion caucus | 1.5 |
| 7/21/2013 | New Jersey: 1:30 - 3:00 PM | National Queer Student Coalition we decided on who the people were going to be for Chair and Vice-Chair positions for the year and some of the campaigns that we may want to work on. | 1.5 |
| 7/21/2013 | New Jersey: NPCSC: 1:30 - 3:30 PM | Finalized some of the resolutions and agenda breakouts and voted on Chairs and won the election. Led the group after that. | 2 |
| 7/21/2013 | Regional Meetings : 4:00 - 5:30 | Facilitated by me and then we voted Navi from Santa Barbara in which continued the discussions and follow up. | 1.5 |
| 7/21/2013 | Dinner: Officer Speeches Q&A 5:30-8:00 PM | Listened to the officers and why they wanted to run. Took into consideration some of the conversations and began asking for transparency in the voting process. | 2.5 |
| 7/21/2013 | Caucus Group 2: (Closed Space) 8:10 Pm - 9:10 PM | (Closed Space) | 1 |
| 7/22/2013 | The Heldrich Hotel: 8:30 AM - 2:00 AM | Plenary: We discussed the Administrative Resolutions, Voted on President and Vice President and continued debate through the entire day. Had Working meals and had to consistently stay awake for the discussion. Made sure that voices were being heard and that we had a delegation meeting after. | 17.5 |
| 7/23/2013 | The Heldrich Hotel: 9:00 AM - 2:00 PM | Overflow Plenary continued and we went over Policy Platforms in which we decided to take on all but one. | 5 |
| 7/23/2013 | 59 Biel Rd. : 2:00-3:30 PM | Workshop : UCLA hosted a workshop on being black in Higher Education and moved into Affirmative Action. | 1.5 |
| 7/23/2013 | 59 Biel Rd: 3:30 - 7:30 | Plenary and we decided on Action Agendas which were Student Debt and Shared Governance. | 4 |
| 7/23/2013 | 59 Biel Rd: 7:30 - 8:30 | Closing Ceremony | 1 |
| 7/24/2013 | Travel 12:30 - 8:00 PM | Took the plane from New Brunswick to San Francisco and drove back to Santa Cruz. | 7.5 |
| 7/25/2013 | Officer Meeting: 12:00 - 2:00 PM | Chair set Agenda to discuss different items | 2 |
| 7/25/2013 | Slug Nights: 6:00 - 8:30 | Tabled and talked to students. It was my first Slug Nights and I basically talked to students about resources offered by the SUA and ways to get involved. | 2.5 |
| 7/26/2013 | Transfer Orientation 11:00 AM - 2:00 PM | Tabled and talked to students. Talked to student about my position and also about internship opportunities, which some students definitely were going to email me. I helped put stuff down and during the time in which I went to get lunch I was talking to students on the line about ways to get involved and , coming from different areas of the school my expertise and skills so that it wasn't only about Organizing Director and SUA but also about Organizations, Tutors, classes, and CAPS. | 3 |
| 7/26/2013 | Slug Nights: 6:00 - 8:30 | Tabled and talked to students. I talked about the Labor Conference happening in Spetember. I also helped put stuff away and got involved in helping studetns with the games they were playing. | 2.5 |

