



9 December 2013

Commissioner of Academic Affairs Vanessa Morales,

Under my duties as Library Liaison of the Student Union Assembly and Section E, Article 2., V, ii of the SUA Bylaws, I present my quarterly report and evaluation for the quarter of Fall 2013 to the Assembly. I will outline all of my events, logistical planning, activities, and constructive criticism with areas of improvement in hopes of providing a detailed account in this quarter's report.

### Goals and projected timeline for the quarter of Fall 2013.

Goal	Proposed Timeline	Actual Timeline/ Progress
SUA Meetings (7 hours)	Ongoing	Tuesday nights
Office Hours (6 hours)	Ongoing	Thursdays 2-4pm
Library Referenda (3.5 hours)	November 12	Presentations made at college governments but not sponsored. Attended author orientation.
Library Student Advisory Council	Ongoing	No meetings have been held yet
Staff Meetings (2 hours)	Ongoing	Fridays 2-3
Fossil Free UC	November 21 <sup>st</sup>	Completed
Library Resource Awareness (.75 hours)	End of quarter	In progress
Hiring Documents (5 hours)	End of quarter	Completed
Consolidated Study Space List (.5 hours)	Finish by January 3	In progress

### Completed projects, campaigns, events or activities.

- On November 7<sup>th</sup> Johanna, Vanessa, and I met with college governments and GSA to educate them about the Library Referenda and ask for their sponsorships. We did not receive enough sponsorships to have the referendum on the ballot but we will be trying again to have it included on the spring ballot. I attended an orientation about authoring the referendum on November 25<sup>th</sup> and will be moving forward with steps to get in on the ballot for Spring 2014.
- I have been holding weekly office hours at the McHenry Global Village Café and have been publicizing the office hours on my Facebook.
- Fossil Free UC day of action was held on November 21<sup>st</sup>. I attended a Fossil Free UC planning meeting on November 4<sup>th</sup>. We were planning at presenting at a blueprint breakout but we had to cancel due to the strike. We will continue to

- promote the Fossil Free UC message and I will attend any additional planning meetings that are held.
- I am currently in the process of making consolidated lists of available library resources and of on-campus study spaces. I am hoping that the study space list will be a resource for students to find a study space that works best for them. The library resource list came out of feedback from a student who expressed concerns that he did not know about what the library offered to students.

**Total Number of Hours Worked: 24.75 Hours**

**Fall 2013 Review and Areas of Improvement:**

- Promote my office hours more as a space for students to come out and voice any concerns, questions, ideas, comments, or anything they would like to discuss. I am thinking about publicizing them on the UCSC wide Facebook pages and maybe bringing cookies or something to encourage people to come out and visit.
- Figure out meeting times for the Library Student Advisory Council because they don't currently have consistent meeting times so I have not been able to attend the meetings.
- Determine a set staff meeting location or better communicate about the location on each week because there was some confusion in the past.
- It was brought to our attention that many students aren't aware of the resources that the library offers and the differences between McHenry and Science and Engineering Library so we are going to be working educating people. I will be starting by working on getting information on the library computers and maybe doing posters or dining hall leaflets.
- Good luck on finals!

In conclusion, I provide this summarized account of my monthly report for Fall 2013. Any feedback, criticisms and/or questions that you may have are welcome and please feel free to contact me.

Nicky England  
Library Liaison, Student Union Assembly