



Student Union Assembly (SUA), Office of the Commissioner of Academic Affairs

1156 High Street, Santa Cruz, CA 95064  
Student Union Assembly 2nd floor, c/o Soar

30 March 2014

Chair S. Umer,

Under my duties as Commissioner of Academic Affairs of the Student Union Assembly and Article III, Section A of the SUA Constitution, I present my monthly report and evaluation for the month of March 2014 to the Assembly. I will outline all of my events, logistical planning, activities, and constructive criticism with areas of improvement in hopes of providing a detailed account in this month's report.

#### Goals and projected timeline for the pay period of 01 February - 29 March 2014.

Goals	Timeline	Progress
Office Hours	Tuesday 12p	Ongoing. Changing for spring quarter
SUA meetings	Tuesday 8p	Ongoing
Staff meetings (whole staff & individual)	Tuesday & Friday	Ongoing
Hires, Trainings, and Transitions	CLASS	Finishing blue card paperwork.
Library Referenda	April 3 meeting with Lucy	Upcoming
CLASSurvey	Late March	Launched
COLASC	Biweekly, Thursdays 12p	In progress & keeping up with minutes
CEP	Wednesday 11a	In progress & keeping up with minutes
Logistical planning for next quarter		Intern and officer office hours to be scheduled
Officer meeting	March 9th	Completed
University librarian search committee	March 22-23 interviews	Completed and ongoing process



Student Union Assembly (SUA), Office of the Commissioner of Academic Affairs

1156 High Street, Santa Cruz, CA 95064  
Student Union Assembly 2nd floor, c/o Soar

### **Completed projects, campaigns, events, and/or activities.**

- Met with Chief of Staff and planned for Spring Quarter
- Launched CLASS survey
- Trained new interns.
- Officers met on March 9th to discuss the quarter, original plans went through but all officers except for the chair were able to meet and discuss issues from this past quarter as it was the only time outside of sua meeting we were able to get together. We resolved to meet more often and to bring up some issues within the officers.
- Extremely interesting debates and resolutions presented at SUA this quarter.
- Met with the University Librarian selection committee just after finals to interview potential candidates, the process will continue to spring quarter and will have the opportunity for student involvement, the method of which is being determined currently.

**Total Number of Hours Worked: 64**

### **February Review and Areas of Improvement:**

- SUA meetings can be quite contentious so it is imperative to remember professional courtesy towards all speakers and represent ices in the room.
- A lot of the issues came up when we were trying to distribute the CLASS survey with the survey link and there was a long delay with some changes that CPB requested.
- When we had an officer meeting there was a marked discussion about the chair not being able to attend when the meeting date was set a month in advance although the details were not specified. Personally, I feel that we as an officer group need to communicate more effectively across the board rather than just through emails that may be far to formal for a simple question or request.
- As we come into the Spring quarter I want to try to keep the SUA space from becoming too policised by the upcoming student government elections where party politics could severely impact the function and efficiency of the SUA space, as it has in past years.

In conclusion, I provide this summarised account of my monthly report for March 2014. Any feedback, criticisms, and/or questions that you may have are welcome and please feel free to contact me at [suacoaa@ucsc.edu](mailto:suacoaa@ucsc.edu).

Vanessa Estelí Morales  
Commissioner of Academic Affairs, Student Union Assembly