



Student Union Assembly (SUA), Office of the Chair

1156 High Street, Santa Cruz, CA 95064
Student Union Assembly 2nd floor, c/o Soar

August 28th, 2013

Dear Student Union Assembly,

Under my duties as Chair of the Student Union Assembly and Article III Section A of the SUA Constitution, I present my August 2013 monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in this month's report.

Goals and projected timeline for the month of August between pay periods of August 4th – August 31st

Campus Climate	August – November	In progress
WCMS website	July 2013-September	In progress
Set up payroll timelines	August 2013	In progress
Take over Cruz buy requests and ERF	July 1 st – June 30 th	On going
SOAR timeline	July – September	fall 2013
Summer Officer Trainings and retreats	July – august	completed
SUA internships	September 2013	In progress
SUA meetings	October 8, 2013	In progress
Assembly logistics	July – September	In progress

Completed projects, campaigns, events, or activities

- I got accepted to go on a trip with 14 other campus leaders from across the nation, these universities include: UC Santa Cruz, UCLA, Boston University, GW, Georgetown, Northwestern, Penn, Austin-Texas. This trip was sponsored by the anti-defamation league, an organization founded in 1913 to combat anti-Semitism, later amended to also tackle bigotry and racism. This trip took place from August 5th – August 15th. We attended various important sites including Yad Vashem, Temple Mt, Nazareth, Golan Heights, and Masada. I will be writing a comprehensive report on my experiences, the issues, the problems, and how to address current campus climate issues we face at the University of California.
- Retreats
 - Budget trainings with the Dean of Students office and her business manager. We learned how to read current reports of our fiscal budget, how much money carried over from last year, the expense reports, and how to amend our ‘shadow system’ to reflect the university reports.



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- The officers and I went golfing with administrators on Thursday August 22nd to build the communication and relationship in a fun event. We played a round of 9 holes which took a few hours then had lunch to debrief on how to move forward on this year. I also wanted to go zip lining as a fun activity with the SUA officers. On Friday August 23rd, we went zip lining and did a ropes course at Mt Hermon Sequoia adventure course which took a few hours, we did this with the dean of student's office. This is the same course I plan to take our assembly to for our fall retreat. We also did a low ropes course with Miranda from OPERS which included several leadership activities that tested our ability to communicate with each other and to learn our leadership styles.
- I've been working on our assembly logistics which includes meeting dates and times, our new advisor change to Alma Sifuentes, transitioning a lot of duties from our operations manager to me. This includes the Purchase order and ERF processes.
- Slug Shuttle is going to be brought back in collaboration between the SUA and TAPS. I do plan to push a measure during the emergency fall election that will be taking place. However, this service will be available for students, one-way travel from UCSC to San Jose Diridon and Mineta International airport for a \$15 fee.
- Meeting with Nader: He has a lot of ideas on how to collaborate between the SUA and campus police. He wants to make sure there is appropriate and professional dialogue. Plans to create a paid escort service for students on an every night basis.
- Meeting with CHP: They asked me several questions about the new UC president Janet Napolitano and my opinions on her. I want to make sure every student understands that she is unconventional and the first women to take this position. Although with her controversial record, we need to take time to have a discussion with her on her agenda to see what she wants to accomplish this year within the University of California and the students.
- I was contacted by the first city festival managing team who offered our student body 50 free two day passes to their Monterey bay festival. We gave these tickets out within a few minutes but also offered a special 50% off discount code. I went ahead to request 50 more tickets, which we received due to the popularity and demand. In all we gave away \$15,000 worth of tickets to the First City music festival.

Total number of hours worked: 232 hours

August review and areas of improvements:

- There has been a delay on sending a letter to EVC on SOAR. I was planning on sending it last month, but due to a lot of questions raised by Greek life, we decided to delay this letter. I plan to work closely with IGC, and hopefully every



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can understand one of the major flaws in organizing within the university that it's very difficult to organize by consensus.

- Our operations manager has requested telecommuting days. She requested 18 days, but was only approved 9 days. This was a mistake on our part since this has been a reoccurring issue that has happens often. Our OM is taking three weeks of medical leave, and her doctor has approved 5 hours of telecommuting per week. However, this is a big issue for officers since it's been very little communication between the chair and the OM. We need to improve on communication with a quick daily email or an email every 2 days, so officers can be informed, to make sure everyone is alright, in this case, due to a medical emergency. Although it hasn't impacted us as much, this will be increasing my work load due to purchase order requests and pay docs. The Dean of Students has offered to come in to support us in any way, which we are now working on the transition.
- Most of the officers are working efficiently, effectively and have been maintaining a balanced work load within their position. I have to make sure they all officers are getting the same respect, so when it comes down to someone missing their office hours or an event; I have to give the same measured sanction.
- I made a request to the Deans office to have access to the employment request system so I can give access to the officers for them to review or hire interns.

In conclusion, I provide this summary as my detailed report for the month of August 2013. If you have any questions, feel free to contact me.

Respectfully,

Shaz Umer
Student Union Assembly Chair

CC: Student Union Assembly
SUA Officers
SUA Advisor