



Student Union Assembly Meeting Agenda

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General Meeting of the Student Union Assembly

*Fall Quarter 2021, Meeting of November 9th, 2021
7:30pm via Zoom Teleconference Services*

To submit requests for future agenda items, email the Parliamentarian at suaparli@ucsc.edu.

Electronic Meeting Access

*Register at bit.ly/SUA21_22
[Opt-In for the SUA mailing list](#)*

Governing Documents

*[Constitution](#)
[Bylaws](#)
[Continuity Action Plan 2021 Extension](#)*

Statement on Transparency and Legal Alignment

In accordance with the SUA Constitution, Bylaws, and the California Ralph M. Brown Act, all meetings of the Student Union Assembly are recorded by the SUA Recording Clerk and posted on the SUA Website. Additionally, a copy of this agenda is made available for review no less than 72 hours prior to the meeting. If you have any questions, comments, or concerns regarding the agenda, please contact SUA Parliamentarian Anna Romstad at suaparli@ucsc.edu

Current Roster of the SUA Voting Members

Effective November 9th, 2021

Officers of the Student Union Assembly

<i>President of the Student Union Assembly</i>	<i>Shivika Sivakumar (P)</i>
<i>SUA Vice President of Internal Affairs</i>	<i>Kayla Gomez (P)</i>
<i>SUA Vice President of External Affairs</i>	<i>Rojina Bozorgina (A)</i>
<i>SUA Vice President of Diversity and Inclusion</i>	<i>Maria Dolores Castillo</i>
<i>SUA Vice President of Academic Affairs</i>	<i>Dora Rasch (P)</i>
<i>SUA Vice President of Student Life</i>	<i>Jimmy Gomez (P)</i>

Elected Representatives of the Student Union Assembly

<i>Cowell College Elected Representative</i>	<i>Alejandra Vaca (P)</i>
<i>Stevenson College Elected Representative</i>	<i>Ciara McDavis (A)</i>
<i>Crown College Elected Representative</i>	<i>Daniel Halpern-DeVries (P)</i>
<i>Merrill College Elected Representative</i>	<i>Mitra Zarinebaf (P)</i>
<i>Porter College Elected Representative</i>	<i>Vacant</i>
<i>Kresge College Elected Representative</i>	<i>Brent Insua (A)</i>
<i>Oakes College Elected Representative</i>	<i>Jose Marquez Cuevas (P)</i>

Rachel Carson College Elected Representative
College Nine Elected Representative
College Ten Elected Representative

Vacant
Cody Haugh (P)
Cheru Robinson (P)

Appointed Representatives of the Big Five Student Organizations

None Appointed

Appointed Representatives of the Five Selected Student Organizations

Slug Model United Nations (SlugMUN)
Jewish Student Union
Student-Parent Organization (SPO)

Vacant
Louis Adler (P)
Erika Jackson (P)

Appointed Representatives of the College Student Governments

Cowell Senate Appointed Representatives
Stevenson Council Appointed Representatives
Crown Senate Appointed Representatives
Merrill Government Appointed Representatives
Porter Senate Appointed Representatives
Kresge Parliament Appointed Representatives
Oakes Senate Appointed Representatives
RCC Council Appointed Representatives
C9 Senate Appointed Representatives
C10 Senate Appointed Representatives

Andrew Kato (P) and Bradley Grace (A)
Margaret Rice (P) and Anton Hayden (P)
Caty Otero (P) and Michael Zhou (A)
Theresa Bostic and Henry Sadler
Vacant
Jesus Najera (P), Vacant
Jose Gomez (P) and Miguel Salcedo (P)
Piper Vernon-Clay (P), Vacant
Douglas Kim (A), Vacant
Ray Diaz (A), Vacant

Calculation of Quorum for Meetings of the Student Union Assembly

In accordance with the SUA Constitution, Article II, Section D.1-2, quorum is established as the minimum number of representatives who are required to be physically present at the start of the meeting in order for business to be conducted. Quorum is defined as ‘half plus one’ of the voting membership.

For this meeting, the threshold for a quorum is set as follows:

Current Members: 29
Half (Rounded Up): 15
Plus One: 16
Quorum Threshold: 16

The SUA Parliamentarian shall assess if a quorum is present before calling the meeting to order.

Order of the Meeting

7:30PM Call to Order

Meeting called to order at 7:32pm

7:30- 7:40 Roll Call of the Voting Members

7:40 - 7:43 Approval of This Week's Agenda

Motion to Approve: Daniel

Second: Maria

Motion passes unanimously

7:43 - 7:45 Approval of the Previous Meeting's Minutes

- The SUA is in the process of hiring a Recording Clerk for the 2021-2022 academic year.

7:45 - 8:00 Announcements and Public Comments

Note: You should now send your announcements in advance to suaparli@ucsc.edu so that they can be included in this agenda. (Compliance w/ SUA Bylaws C.8.A.II)

- **Anna:** Interested in facilitating free and fair campus elections! Consider becoming the Elections Commissioner or Associate Elections Commissioner for our Campus Elections this Spring! Check out the application form for full job descriptions: bit.ly/EC-AEC-22. Applications are open through Nov 22nd.
- **Rosa Plaza, Director of Orientation:** the Orientation Office is hiring Orientation Leaders for summer 2022. This position is from February to September. We are reviewing applications in December. Apply using ER # 1442. Position pays \$16 per hour. Find the job at the [UCSC ER system](#). Job Title: Orientation Leader. ER #: 1442. [View and share the Orientation Leader Flyer](#). When applying, fully answer the required questions noted in the "Special Comments" section; provide your answers in the "Additional Information" section. We interview and fill positions on a first-come, first-served basis so apply today! Thank you in advance!
- **Rojina:** Student Parents: Please see attached [flyer](#) for opportunity to participate in a systemwide research project & share with your community!
- **Rojina:** Changes are being made to the systemwide Sexual Violence Sexual Harassment policy. Your Title IX representative is Rojina, please reach out if you have any questions

about the changes being made. Read about the policy and send any feedback to me or make public comment <https://sexualviolence.universityofcalifornia.edu/>

- **Rojina:** If you are interested in giving public comment at the upcoming UC Board of Regents meeting Nov 17-18 please reach out to Rojina at suavpe@ucsc.edu to get your name on the list! UC Board of Regents are the official governing body of the UC and make some of the most important decisions regarding the university including housing, tuition, and more. Reach out to Rojina with any questions
- **Anna:** Please fill out the [Fall Roster Form!](#) Firstly, thank you for your patience while I rolled this out. Secondly, if your committee appointed a chair for this academic year, please let me know. Lastly, if you have any questions, please reach out to me!

Anna: Thank you to those of you who've done that so far since release in that form last week I updated the information on the website once I believe on Saturday so if you fill it out before Saturday your information should be updated on then I'll do that again this week and anytime you feel that out if I continue checking the form.

- **Anna:** Please join [SUA Slack!](#) This is a fast and easy way to get announcements, and to contact your fellow SUA members.
- **Anna:** Do you know any Student Organizations whose voice should be heard in SUA? Encourage them to [apply for voting membership!](#) We have 2 student organization voting seats currently open.
- **Anna:** Interested in being the next Parliamentarian? [Applications](#) are open through November 13th! The term for this position will be December 13th, 2021 - June 30th, 2022. Please reach out to me with absolutely any questions- I am happy to chat with you about the job and show you how I do things!

Shivika: SOFA, which is the student organization funding advisory, the applications are going to be out very soon. We're hoping to send out the campus wide email tomorrow. So if you all know any organizations on campus, groups who need money, please let them know. Also the other part is SOFA consists of like student representatives so all of you all. We are looking for at least one Rep from every single college so please reach out to your chairs if you want to be the Rep or let them know to elect someone so they can be in the SOFA meeting which is going to be happening next Friday.

Anna: SOFA is SUA's way of giving part of its programming money to student organizations. So this happens usually once or twice a quarter it would typically be run by the treasurer. So what happens is that student organizations submit an application that basically says this is our club this is the event we want to do with the money this is how much money we're asking for and

why you should give it to us and then they are invited to come present that information to a group. It consists of the treasurer and the sofa reps so that's if you're from a college you have 3 SUA reps you get to choose one person who's going to be in charge of being SOFA Rep. If you're from a student organization, you only have one SUA Rep then it is yourself. Then later discussing within the SOFA group on how to make allocations and then the SOFA group comes back to the SUA space and says these are recommendations given the budget for this quarter given what everybody asked for here are what we came up with as to how we should allocate the money between these groups.

8:00 - 9:00 **SUA Budget**

Allocated Time: 1 hour

Primary Speaker(s): Shivika

Supplement: [Budget](#)

Shivika: I just want to give disclaimer usually even last year like I worked with the treasurer and it's something we work together to do that this year because the treasurer had to leave like I worked on it by myself, but I do want to thank multiple people who did help so shout out to Cheru, Jose, and Adina and Maya and all the officers who collect a lot of support as well as Anna.

While I go through the budget I kind of want to explain some parts of it for the newer representatives. Also, usually the way budget works is at the end of the previous year around spring in May we decide a proposed budget for this year and then right now is when we finalize the budget so the proposed is in the blue and then the final one is in green but this is still a draft and after discussion tonight and after you all take it back to your spaces next week is when we will vote up on it and it will become final.

So, the way we get money for SUA is essentially student government fee which is \$7 per student per quarter so for this year we are estimated to get around like \$362,000. So that's the estimate but it can go up to 400K or it could reduce a little bit depending on student enrollment, but this is what we have it's our revenue. Last year given we didn't spend much because of COVID and we didn't have travel or conferences we have carryforward a lot of money from carryforward which is \$278,278.24. So that's going to be added to our overall. Then we have something called accumulated reserve so even though we have around 640K for our budget this year we are allocating around 10% as rainy-day money. So, \$64,000 is set aside just in case something happens. So overall the budget we are playing with is around 570k.

So, this one is a permanent increase it's basically something that comes from UC office of the president for our staff which is our advisor, Maya Mapp. There's a 3% increase across the board. This is something all UC staff are getting, so it's not something I determine or anyone

else. Then we have benefit rates, which went down a little bit, but I was just speaking to Idina our financial director from general election office, and it can always change a little bit so it's temporary. I also had a conversation with Maya our advisor and last year we didn't really have interns because Mayas working from Georgia online, so given there's no need and it was expressed that she would rather request for a salary adjustment. The whole conversation about salary adjustment is a larger conversation and it's something I want to put on everyone's mind. There was a request for salary adjustment but there needs to be a lot of analysis and comparison. So, there is a potential that this budget is going to come back within a few weeks or maybe even months or like next quarter.

Next up is salary for interns. There's a new addition called multimedia assistant salary. This was in conversation with Jimmy as well as something last year's multimedia manager. As multimedia manager you're going through a lot of things. You're creating content, you are promoting resources, you're helping with managing the social media, you're required to update the website, you're required to engage with students. There's a lot on the plate and even though our multimedia manager did an amazing job last year I could see that they're stretched thin so having another position especially as we come back from an online pandemic world we really need to engage with students and put our resources out there. So that's the reason this addition is happening. So, everything else is remaining the same. The salary for all the different offices.

There was a request to add a new position called crisis director. It's as a result of a by law that was passed last year which was the crisis communication team. My office lead and Maria was the policy director within my office and now they're the vice president of diversity and inclusion. So, it's going to be a partnership between my office and their office. Given the nature of the pandemic, and the wildfires, and the blackouts even Wi-Fi going out yesterday. There's a lot of crises that happen at UCSC. So having someone who's in charge of organizing the team and leading those efforts will be essential.

Then we have labor Commission intern salary which is supposed to be within EVP office. It's a position that is hired with partnership with BSU. Anna was kind enough to remind us that according to the SUA bylaws the Associate Elections Commissioner stipend is supposed to be \$400 not \$350 so there's a slight addition there to make sure we're following our rules.

Another change here is the ITS salary. That's something the ITS determines and I had to talk with Idina, and they increased the money, so it's updated to left. I should have announced it earlier the SUA office is open now so if y'all want to stop by anytime please do so. There is a printer, and you can print, and you can just chill it's a space for all of us.

Then moving on to travel. President travel, that's basically every quarter I meet with UC president Drake, and it's supposed to happen in person in Oakland and usually you travel there, and you meet with all the other UC undergrad and grad presidents. It has been happening online for the past year so I haven't gone but this year hopefully in winter and spring there are plans to have it in person so there is just an increase from 500 to 1000 to make sure the flight ticket and the hotel charge and all can be covered.

There was another request from vice president regarding travel request for them. Usually, it's the externalized president and the president that travels a lot because of the open meetings but there are chances for conferences and other opportunities so that's the new addition of \$500.

Alright moving on is the Office of External Affairs. They usually go to a lot of conferences, and they advocate on behalf of UCSC. So, there are a lot of conferences that happen

every quarter but this year because everything was online, we are decreasing it temporarily to 0. Winter quarter Student of Color conference is going to happen so there was a request to change it from 3000 to 7000.

Next up is labor Commission conference that's also over so it's being reduced from 1000 to 0. By all these conferences I don't mean just that individual is going. Many offices take 20 to 50 students depending on the money to these conferences so it's for UCSC students at the end of the day.

Alright moving on to SOFA. In terms of money, the money comes from our budget. So first, so far usually with like 10,500 last year and then the proposed one was 18,500 and then for spring was 18,000 and then now 13,500. Given its already week seven and so far is going up it did go at the same time last year too. I'm swapping spring and fall because I am assuming spring there's going to be a lot more charges and expenditure because everyone's going to be in person hopefully. I just swapped it so it's still total same amount it's just fall 13,000, winter 27,000, and spring is 18,000.

Lastly programming fee that's something we started last year. It's essentially like programming predominately improve student like development professional development leadership training ETC or throwing events.

This has been removed it was an error in previous budget two I didn't catch it last year free pantry money comes from mop funding it doesn't come from student fee like SUA money so we actually have more surplus now given it was around 2K that was taken out but food pantry is still funded just not out of the SUA budget.

If there's last minute organizations that want to come in ask for money and they couldn't make it to SOFA there is an opportunity in generic programming.

Emergency funding is something we introduced last year. It was out of the COVID last year \$5000 was donated to slug support this year it's up to the assembly what we want to do with it but again like I want to leave it be because we're still during the pandemic and it's important to support our students. I know there's a lot of housing crisis and food insecurity so maybe we can investigate supporting students. Lastly election programming. Election commissioner positions are opening, and this is how we fund them. This is specifically for programming and then this is the candidate expenses.

Lastly, orientation and training. This is something I added again usually it happens during fall but because of the whole transition we are moving the orientation and training to winter so I added around 1\$2000 here. Then there is a new idea for spring to not only have a retreat for SUA but also includes college government. So, we increase the money from 1500 to 2500 to ensure every student leader to supported and recognized.

Finally, our projected expenses is \$442,151.67 and we do have prior expenses from last year. The UCSA dues which I forgot to mention is \$28,000 which we pay to UCSA which is where the EVP's meet and it's basically the student government for all the UCs together. We didn't pay that last year so we're going to be paying this year from this year straightforward. We also have travel money for the advisor when they move from Georgia to here. Then there's some miscellaneous peril money as well as covid hardship assistance. So, we are taking up \$37,000 as well so adding that to your 442K we have \$479,000 that we are using this year. Given, if you go back to what our revenue was, around 577K, we still have surplus of \$97,000.

You may be wondering “Oh my God that's a lot of money that we're not using” but if you noticed SUA is running on carryforward money. 362K is not enough to sustain the budget because our expenses would pay more so every year the carryforward is important. So, I'm glad we have enough money in case there's a lot of expenditure next year we can support it

Anna: I speak from my experience as a representative my first year and saying that when the budget was presented to me, I was thinking “yes this makes sense” but then when I had to explain it back to Kresge parliament I found it difficult. So if y'all are thinking any clarifications that you need that's going to help you like share this information with your space and be able to get their opinions on it so that when we come back to vote that you're ready

Shivika: Also we have a week. So within the week if you all have any questions or something you want to change like you can always email me. We also have a slack channel called finance board which is basically like a board that looks over budget before it's presented so if you want to be in it too you can be. Again this is my first time presenting it so it is hard but it's doable

Also, even though we're like going to be passing it next week having the discussion this week will really help me because if there are some changes that need to happen I can work on it throughout the week and also consult with Idina or financial director

Anna: Please reach out to Shivika if you have questions or concerns about anything that you find when you're looking over it. Please tell your constituents, your organizations, and your college student governments what's up with the budget and get their opinions so that when we come back to vote we're more prepared with that view.

9:00 - 9:45 **SUA Community Agreements**

Allocated Time: 45

Primary Speaker(s): SUA!

Supplement: [Previous SUA Community Agreements](#)
[2021 Community Agreements Document](#)

Floor opened for discussion

Daniel: I just wanted to clarify are we trying to finalize these tonight? Because I feel we sort of have reduced kind of people here tonight including some people who were, to my memory, very actively engaged in the conversation of our community agreement last time. I sort of would feel uncomfortable finalizing these given the reduced amount especially the absence of certain people who seem very passionate

Anna: In a way these are a fluid document. So even once we put them in place. At the same time, we could also bring them up again and change them. My other feeling about this is just that

knowing this is a rare week where we don't have a lot of items and t's going to be quite a bit busier and that if some version of these is not complete tonight it might not be until winter that it gets passed. That's not necessarily a bad thing because I feel like even just having discussed the space is benefiting from them. Finalizing them and voting on them is not the thing that improves the space it's having these in mind, so I don't think it's a necessarily a bad thing to not pass them today or to have it waiting until winter, but I think it is important to continue to the discussion today.

Teresa: Could we assemble like a Google doc full of all like the acronyms and like what they stand for just like you know them all?

Anna: Maybe, it would be quite a task. I think definitely at least like the common ones. Yes, we can try to do that I will think more about that logistically. So, it would kind of have to be like a work in progress that folks could add to. I will continue to think about that

After review of Community Agreements as they are currently

Anna: So, I think there's sort of a majority there that's wanting to like wait for that individual to be back in the space to sort of discuss the point that they brought

So given what we have right here what are what is sort of our preference? Do we want to pass a version of this and then at the next time we have an opportunity to discuss the see something say something point? Or do we wish to leave it on the table until the time that it can be completed in full?

Motion to adopt as is, with intended further discussion: Margaret

Second: Henry

Motion passes unanimously

9:45 PM Closing Remarks and Adjournment

Shivika: Good luck with midterms everybody. I still have mine next week so it's like never ending.

Maria: I just wanted to remind folks to take care of yourselves and take breaks and make sure you're eating. I also must remind myself to do these things and good luck on midterms if you still have some and if you already finished then I know y'all did a great job

Jimmy: I just wanted to remind everyone again and especially for all college government and student organizations appointed if you can please send in one representative to attend the sofa

committee meeting on November 19th from 3:00 to 4:30. We really play a detrimental role in funding allocations to best support a lot of organizations across campus and help them fulfill their personal objectives so please email me back up if you got an email from me I would really appreciate it thank you

Anna: I'll remind everyone just a couple days left on the parliamentarian application if you are interested in that position anyone who's in this space is in sort of excellent space too try that role on for size also the elections commissioner application is now open the agenda that you all have is hyperlinked and then we'll also be making a post about it on our Instagram as soon as we can so if that's a position that interests you please keep that in mind as well and that goes, not the job but the application, goes until November 22nd.

Meeting adjourned at 8:36pm