



Student Union Assembly

Monthly Report

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Student Union Assembly, College 11 Student Government

February 1st, 2018

Dear President Maxine Jimenez, **(Section 1: address the president)**

(Section 2: Introduction) Under my duties as the College 11 Representative of the Student Union Assembly and Article III.B.2.f of the SUA Constitution, I present for January 2018 my monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism, with areas of improvement in hopes of providing a detailed account in this month's report.

Monthly event update: **(Section 3)**

1/17: Tabled at college night (complete)

1/8–1/31: Held weekly office hours at College 11 Cafe (ongoing)

1/17–1/31: Attended Lobby Corps committee meetings (ongoing)

1/25–2/5: Organizing collaborative event with College 11 Senate and SHOP (ongoing)

January 2018 Areas of Improvement: **(Section 4)**

- Agendas and minutes should be posted promptly on the SUA website after the meetings, and meetings that are two hours long or longer should include a 5-10 minute recess halfway through.
- SUA events and activities should be posted at bus stops and other posting boards as well as on social media to spread awareness of what we do.
- A representative from SUA should write a biweekly column to appear in City on a Hill Press.
- College 11 Student Government has suggested that meetings be live streamed to Facebook or another website for transparency purposes.

(Section 5: Concluding Statement and Signature) In conclusion, I provide this summary as my detailed report for January 2018. If anyone should have any questions or concerns, feel free to attend my office hours on Thursdays from 4:30-5:30pm at the College 11 Teahouse or email me at sslug65@ucsc.edu.

Kind regards,

Samantha Slug
College 11 Senate Representative