

Responsibilities:

1. Internal Campaigns Operations/ Campaigns
2. Assist/ Act as substitute when needed for Chair
3. Chair of the Student Committee on Committees
4. Organization of student participation on all campus-wide committees, boards and task forces
5. Overseeing the appointment, tracking, communication, documentation, and orientation, of the student representatives on campus-wide committees

Still Getting Started: We have pretty much finished all of the required trainings and discussions this month minus HR.

Outreach Campaigns: I have continued work on my outreach campaign this month. Last month I realized that we had no SUA logo to print on to all the outreach items. Since then I have contacted people that were referenced by the SUA officers to try and get a logo made. At this point we do not have a logo but I am confident that we will have a logo soon and the appropriate items can be purchased. I have also found canvas bags at BU that are sweat shop free but are a little bit more expensive. The issue of the canvas bags will be brought to general body for discussion. I also plan to propose ordering the T-Shirts from BU and sweatshirts because they are cheaper than what Silver Screen Design is offering us at this point. After outlining what I wanted to see as this year's Outreach tactics based on last year's Outreach committee notes. I brought the outline to the officer group to get their input. Most of the officers did not read the outline so there was not much further discussion. We have though as an officer group approved the purchasing of a sandwich board and a wall tree to organize our flyers which have been ordered. The helium tank we decided to take to General Body seeing as last year's General Body approved the outreach balloons and as it is very expensive. As we have no staple guns at all in our office it has been decided to bring up at the next officer meeting the possibility of buying a few for the office.

Speaker/ Awareness Series: I am still continuing to work with the speakers committee to obtain a speaker for the Student of Color Conference. Time is running out and our budget is running low so we will be sending out packets to interested speakers to try and get a lower price for their services. Next week there will be a Student of Color conference committee meeting to decide the speaker based on availability and price.

Newsletter: Since the layout of the newsletter has been completed I have begun adding the beef and gravy into the pot. After confirming with the Director of Athletics I have added all the home games that would take place after the first published newsletter. The CPCs will be emailed to get the announcements from the college Governments/ Senates. The officers have been emailed to obtain a head shot and a update/ introduction to each of their individual offices. Officers have made some requests about the announcement page and I have added in there announcements which include Get Out to Vote Week and the Student of Color Conference. The orgs that have already agreed to participate have been contacted but I will be sending out a reminder next week to make sure they don't forget that the opportunity is available. SOAR organizations can now be contacted and they will, so they can also participate in the announcement page. If there is too many announcements I am thinking that I may add in a one page insert in black and white double sided to deal with the announcements that could not fit on the original page. I have still not been able to

get in contact with the GSA.

Frosh Page: I revamped the old SUA broucher. And after meeting with the college CAOs and getting permission to place the brochures into the frosh packets I emailed the CPCs to get the numbers that each college would need. I then proceed to make the most copies that I have ever made in my entire life. The brochures were dropped off at the perspective colleges. Hailey has also contacted the CPCs and gotten permission from some of them for us to do an annoucemnt during the frosh orientation time. OPERS is also this coming up Tuesday and we will be tabling in an attempt to registrar people to vote and get the word out about SUA.

Planning of Year Events: We met with Sayo for event trainning and timelining. And as a a follow up meeting our officer group mapped out all the events that would take place fall quarter, and who would be in charge of what.

Website: I am the point person for the SUA website. We as an officer group recogonize that there is a lot of problems with the website and a lot of mistakes that need to be fixed. The officer group appointed me the conatact person for ITS. Alma gave us the name and contact information of the person from ITS that would be in charge of our website. And since then I have been trying to get in contact with this person for the last month. We as an officer group decied that I would email the person asking if anyone eles could take on our project since that person was very busy and did not reply to emails promptly since sedning that email a week ago I have gotten no replys. The possiblity of getting our own website that we would be in controll of outside of ITS has been but the agenda for the next officer meeting. The Qtr has begun today and we have made no changes to our website.

Recommendations: I suggest that whoever is in charge of making the information for the frosh packsets send the copying out to a printing company to get done. I felt like the amount of copying that had to be done is not realistic for one person to make. Because the copy machinces that are attached to the copier program only make one hundred copies at a time and jam all the time. It just makes more sense and it would cost to same to simply have them sent out to a printing company. And also as a warning to next years frosh packeter is that although McHenry does have five copy machines, you can only copy one side at a time and cannot load your own paper into the trays because they are loked making it almost impossible to do double side copies which the brochures require. Trainnings should also be done at the beginning of the year to avoid officer group burnout and anoyance.

I, Samantha R Baker., do hereby submit this report to the Chair of the Student Union Assembly and the General Body of the Student Union Assembly.

Samantha R. Baker

Internal Vice-Chair

